



**LEEDS CITY
COLLEGE**



**Welcome
back to
learning**

Adult Course Guide

2026/27



Park Lane Campus



Printworks Campus



Quarry Hill Campus



Temple Newsam Campus



College House



Enfield Centre



Mabgate Campus



Deacon House

Welcome to Leeds City College



At Leeds City College, we are here to help you achieve your goals. Whether you want to go to university, secure an essential GCSE, learn new skills for work or take a course to improve your confidence, our friendly, expert tutors will help you succeed.

Many of our courses offer flexible study options, including learning in person at one of our Leeds-based campuses or studying online. Part-time, full-time and evening courses balance with your other commitments, while some courses are directly linked to a current workplace.

Each course is formed with career-based knowledge, delivered by expert tutors and teaches you relevant skills and information current to industry. So you know you will leave with the knowledge employers are looking for.

We are committed to making learning as accessible as possible and offer a comprehensive support package for anyone eligible for assistance, including financial, childcare and Disability needs.

So whatever your motivation and whatever you would like to achieve, we are ready to welcome you back to learning.

Ann-Marie Spry
Group Vice Principal, Adults

"Teachers of adult learners use a very wide range of varied and creative approaches to make learning effective and more enjoyable for learners."

Ofsted report, 2025



Contents

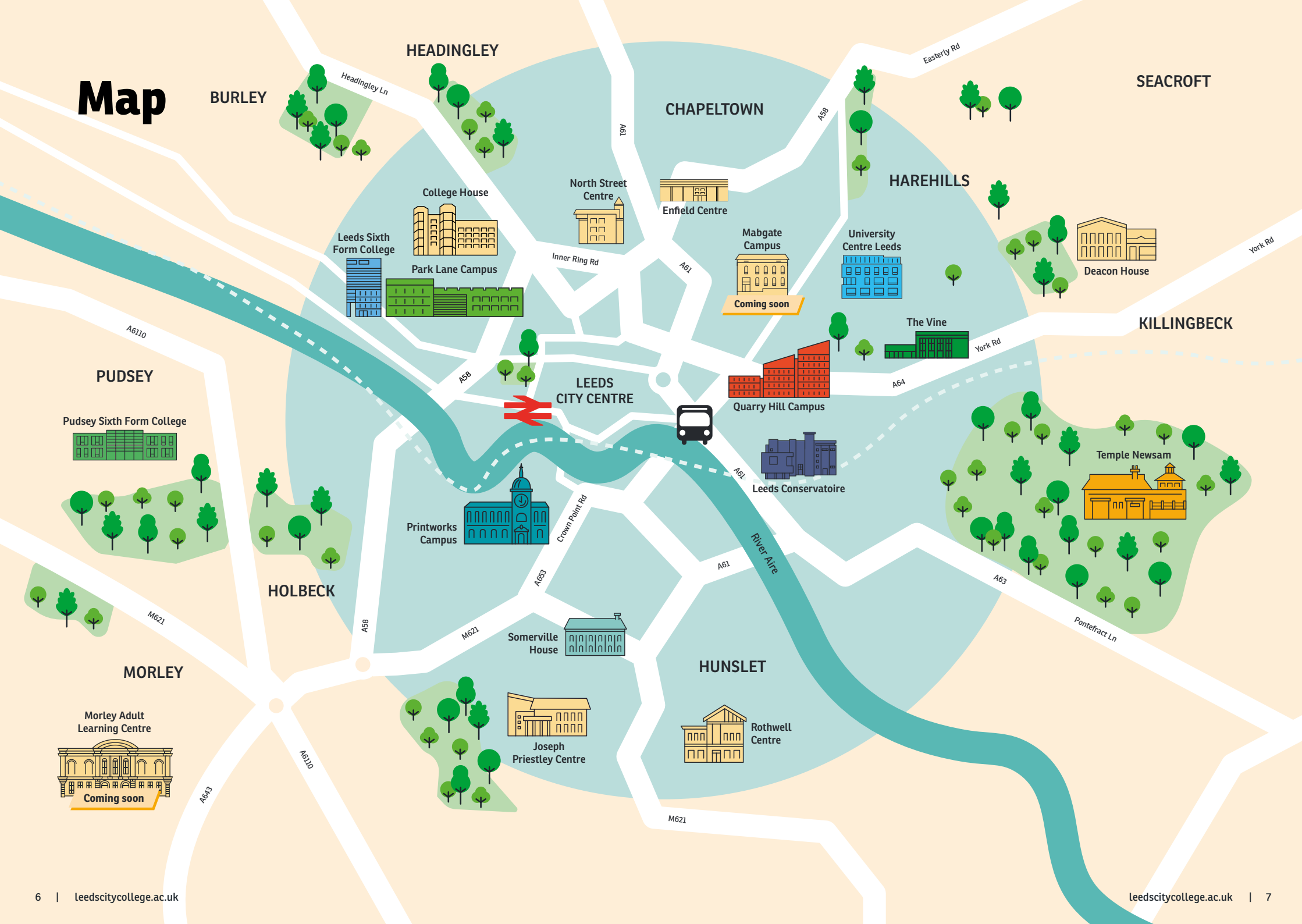
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Our adult programmes have been rated 'outstanding' by Ofsted
Ofsted Inspection of Luminate Education Group, 2025.
Rated 'Good' with 'Outstanding' features.



Map



Levels Explained

Higher Education	Level 8	Doctorate					
	Level 7	Masters MA, MSc, MBA	Postgraduate Diploma	Postgraduate Certificate	Degree apprenticeships		
	Level 6	Degree with Honours BA/BSc	BA/BSc Top Up				
	Level 5		Diploma of Higher Education	Higher Apprenticeships	Foundation Degree FD	Higher National Diploma	HTQs
	Level 4		Certificate of Higher Education		Higher National Certificate	HTQs	
Further Education	Level 3	A Levels, T Levels and V Levels	Advanced apprenticeships	Extended Diploma	Diploma	Access to Higher Education Diploma	
	Level 2	GCSE grades 9, 8, 7, 6, 5, 4 (A*, A, B, C)	Intermediate apprenticeships	Certificate	Award Diploma		
	Level 1	GCSE grades 3, 2, or 1 (D, E, F or G)			Level 1 Functional Skills	Level 1 Awards, Certificates, and Diplomas	
	Entry (Beginners, Entry Level 1-3)	Entry Level Awards, Certificates, Diplomas	Skills for Life		English for Speakers of Other Languages (ESOL)	Essential Skills	
		Functional Skills					

Access to Higher Education (HE)

If you are dreaming of a career that requires a university qualification, our Access to HE courses can help you reach university in just one year.

Our Access to HE Diplomas:

- Art and Design
- Business
- Computer Game Design and Development
- Computing
- Creative Digital Media
- Engineering
- Graphic Design and Illustration
- Health Science
- Law
- Science
- Social Sciences
- Sport and Physical Activity

 **Call** 0113 386 1997

 **Email** contact@leedscitycollege.ac.uk

 **Visit** leedscitycollege.ac.uk/adult/access

Apprenticeships

Learn, earn and work while gaining new skills for a different career or upskilling and advancing your current role.

Apprenticeships aren't just for 16 year olds - available in four levels, you can utilise your existing knowledge and experience to undertake a career change, or build on your existing knowledge and progress your career.

For more information:

 **Visit:** leedscitycollege.ac.uk/apprenticeships



Student Stories

“These courses are more than just classes; they’ve helped me plan for my future. They equipped me with the knowledge and skills I need, allowing me to confidently pursue a rewarding career in hairdressing.”

Hairdressing student

“I found the ESOL department a welcoming community of adult learners and the people who work in the ESOL department are there for support and understanding students and there is a real sense of friendship between staff and students.”

Leeds City College Teaching Assistant - former ESOL student

Former students embark on University of Bradford course to become paramedics, following successful completion of Access to Health Science

Marek and Ness both undertook the Access to Health Science course, so that they could go to university. During their time here they met an outreach and recruitment officer from the University of Bradford who helped the couple to start their course.

Funding

The majority of our students are eligible for full funding for their courses with us.

Where payment is required, courses start from as little as £40 and for any course over the price of £100 payment via an instalment plan is available. For more information, please visit our website, where prices are displayed on course pages or contact our friendly team by calling or emailing:

Course Enquiries

 **Call** 0113 386 1997

 **Visit** leedscitycollege.ac.uk/adult

 **Email** contact@leedscitycollege.ac.uk



**99% /
of applicants
get their course
FULLY FUNDED**



Courses



Accounting

Courses	Level	Location	Duration	Schedule
Accounting Certificate, AAT	Level 2	Online	1 year	Part time
Accounting Diploma, AAT	Level 3	Online	1 year	Part time
Professional Accounting Diploma, AAT	Level 4	Printworks Campus	1.5 years	Part time
Business and Bookkeeping	Level 1	Printworks Campus	12 weeks	Part time

Location: Printworks Campus and online

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Course Enquiries

 **Call** 0113 386 1997

 **Visit** leedscitycollege.ac.uk/adult

 **Email** contact@leedscitycollege.ac.uk



Assessor Qualifications

Courses	Level	Location	Duration	Schedule
Internal Quality Assurance of Assessment Processes & Practices, City & Guilds Award, IQA Certificate	Level 4	Your workplace & online	9-12 months	Part time
Assessing Vocational Achievement (CAVA), City & Guilds Certificate	Level 3	Your workplace & online	6-12 months	Part time
Assessing Vocationally Related Achievement (AVRA), City & Guilds Award	Level 3	Your workplace & online	6-12 months	Part time
Assessing Competence in the Workplace (AWCE), City & Guilds Award	Level 3	Your workplace & online	6-12 months	Part time

Location: Your workplace and online

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**Ask us /
about funding**



Animal Care & Land Management

Courses	Level	Location	Duration	Schedule
Animal First Aid	Level 3	Temple Newsam, Home Farm	1 day	1 day
Animal Management	Level 3	Temple Newsam, Home Farm	1 year, 2 days per week	Full time
Dog Grooming	Level 2	Temple Newsam, Home Farm	1 day per week over 30 weeks	Part time
Introduction to Reptile Keeping	Introductory	Temple Newsam, Home Farm	6 hours	1 day
Poultry Keeping For Beginners	Introductory	Temple Newsam, Home Farm	3 hours	1/2 day
Horticulture	Level 2	Temple Newsam, Home Farm	1 year	Full time
Work-based Horticulture	Level 3	Temple Newsam, Home Farm	1 year	Part time

Location: Temple Newsam, Home Farm

Follow us on social:
@animalcarelandmanagement

**Ask us /
about funding**



Business

Courses	Level	Location	Duration	Schedule
Access to HE (Business)	Level 3	Printworks Campus	1 year, 2.5 days per week	Full time
Leadership & Management, Diploma	Level 3	Printworks Campus	1 year	Part time

Location: Printworks Campus

Follow us on social: @BusinessLCC

Course Enquiries

 **Call** 0113 386 1997

 **Visit** leedscitycollege.ac.uk/adult

 **Email** contact@leedscitycollege.ac.uk



Catering & Hospitality

Courses	Level	Location	Duration	Schedule
Food Production & Cooking, Diploma	Level 2	Printworks Campus	1 year	Part time
Patisserie & Confectionery, Certificate	Level 2	Printworks Campus	1 year	Part time
Patisserie & Confectionery, Certificate	Level 3	Printworks Campus	1 year	Part time
Cake Decoration, FDQ Award	Level 1	Printworks Campus	10 weeks (running every 10 weeks)	Part time
Professional Cookery, Diploma	Level 3	Printworks Campus	1 year	Part time

Location: Printworks Campus

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Course Enquiries

 **Call** 0113 386 1997

 **Visit** leedscitycollege.ac.uk/adult

 **Email** contact@leedscitycollege.ac.uk



Computing, IT & Digital

Courses	Level	Location	Duration	Schedule
Access to HE Diploma (Computing)	Level 3	Printworks Campus & Morley Adult Learning Centre	1 year, 3 days per week	Full time
Digital IT Skills	Step into IT/ Digital, Entry 1, Entry 2, Entry 3, and Level 1	Printworks Campus, Mabgate Campus, College House, Morley Adult Learning Centre	1 year, 1 day per week	Part time
Cybersecurity, SKILLUP	Level 2	Online & Morley Adult Learning Centre	8 weeks	Part time
Project Management & Data Analytics, SKILLUP	Level 2	Online & Morley Adult Learning Centre	8 weeks	Part time
Networking, SKILLUP	Level 2	Online & Morley Adult Learning Centre	8 weeks	Part time

Location: various and online

Ask us / about funding



Follow us on social: @LCCDigitalandIT



Creative Media & Digital Arts

Courses	Level	Location	Duration	Schedule
Access to HE (Computer Games)	Level 3	Quarry Hill Campus	1 year, 2 days per week	Full time
Access to HE (Creative Digital Media)	Level 3	Quarry Hill Campus	1 year, 2 days per week	Full time
Journalism - Creative Media Practice	Level 3	Quarry Hill Campus	1 year	Full time
Games Development - Creative Media Practice	Level 3	Quarry Hill Campus	1 year	Full time
Animation - Creative Media Practice, Extended Diploma	Level 3	Quarry Hill Campus	1 year	Full time
TV and Film - Creative Media Practice	Level 3	Quarry Hill Campus	1 year	Full time
Esports, Extended Diploma	Level 3	Quarry Hill Campus	1 year	Full time

Location: Quarry Hill Campus

Follow us on social: @CreativeartsLCC



**Ask us /
about an Advanced
Learner Loan**



Education & Early Years

Courses	Level	Location	Duration	Schedule
Caring for Children, Certificate	Entry 3	Deacon House, Mabgate Campus, College House, Morley Adult Learning Centre, Enfield Centre, Online	18 weeks	Part time
Caring for Children, Certificate	Level 1	Deacon House, Mabgate Campus, College House, Morley Adult Learning Centre, Enfield Centre, Online	18 weeks - 1 year	Part time
Early Year Practitioner (License to Practice), Diploma	Entry 3	Deacon House, Mabgate Campus, College House, Morley Adult Learning Centre, Online,	18 weeks	Part time
Teaching Assistant	Level 1	Deacon House, Mabgate Campus, College House, Morley Adult Learning Centre	18 weeks	Part time
Teaching Assistant - Supporting Teaching & Learning, Certificate	Level 2	Deacon House, Mabgate Campus, College House, Online	6 months	Part time
Teaching Assistant - Supporting Teaching & Learning, Diploma	Level 3	Deacon House, Mabgate Campus, College House	18 weeks - 1 year	Part time

Location: Community Centres and online

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Engineering & Manufacturing

Courses	Level	Location	Duration	Schedule
Access to HE (Engineering)	Level 3	Park Lane Campus	1 year	Full time, 3 days a week
Engineering, Certificate in Essential Skills	Level 2	Park Lane Campus	1 year	Full time, 4 days a week
Welding Award	Level 1	Printworks Campus	20 weeks	Part time, 1 evening a week
CAD - Skills for Engineering	Level 1	Morley Adult Learning Centre	70 hours	Part time
Electronic Assembly - Skills for Engineering	Level 1	Morley Adult Learning Centre	60 hours	Part time
Wiring Electrical Circuits & Components - Skills for Engineering	Level 1	Morley Adult Learning Centre	57 hours	Part time
3D Computer Aided Design	Level 3	Morley Adult Learning Centre	90 hours	Part time
PLC Industrial Updating	Level 3	Morley Adult Learning Centre	Subject to delivery needs	Part time

Location: Printworks Campus, Park Lane Campus and Morley Adult Learning Centre



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English, Maths & Languages

Courses	Level	Location	Duration	Schedule
Adult English (GCSE & Functional Skills)	Entry Level, Level 1, Level 2	Deacon House, College House, Mabgate Campus, Morley Adult Learning Centre, Online (GCSE only)	1 year, 1 day per week	Part time
Adult Maths (GCSE & Functional Skills)	Entry Level, Level 1, Level 2	Deacon House, College House, Mabgate Campus, Morley Adult Learning Centre, Online (GCSE only)	1 year, 1 day per week	Part time
British Sign Language	Level 1	Mabgate Campus, Enfield Centre	18-20 weeks, 1 day per week	Part time
British Sign Language	Level 2	Mabgate Campus, Enfield Centre	1 year, 1 day per week	Part time
Community Interpreting	Level 1 & 2	Mabgate Campus, Enfield Centre	18-20 weeks, 1 day per week	Part time
English for Speakers of Other Languages	Various - Pre-Entry - Level 1	Deacon House, Mabgate Campus, College House, Morley Adult Learning Centre, Enfield Centre	1 year (starts every week)	Part time

Location: Community Centres and online

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Enterprise & Employability

Courses	Level	Location	Duration	Schedule
King's Trust Team Programme Employment, Teamwork & Community Skills Certificate	Level 1	College House	12 weeks	Full time

Location: College House

Multiple
start dates



Follow us on social:

Facebook @lccenterpriseandevents
Instagram @lcc_eventsenterpriseemploy

September, February and June

Course Enquiries

Call 0113 386 1997

Visit leedscitycollege.ac.uk/adult

Email contact@leedscitycollege.ac.uk



Floristry

Courses	Location	Duration	Schedule
Autumn Flower Arranging	Enfield Centre	4-5 weeks, 1 day per week	Part time
Winter Flower Arranging	Enfield Centre	4-5 weeks, 1 day per week	Part time
Christmas Flower Arranging	Enfield Centre	4-5 weeks, 1 day per week	Part time
Spring Flower Arranging	Enfield Centre	4-5 weeks, 1 day per week	Part time
Summer Flower Arranging	Enfield Centre	4-5 weeks, 1 day per week	Part time
Freestyle/Competition Flower Arranging	Enfield Centre	4-5 weeks, 1 day per week	Part time
Christmas Wreath Making	Enfield Centre	1 day or evening	Part time
Springtime Wreath Making	Enfield Centre	1 day or evening	Part time

Location: Enfield Centre

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These courses
could be
FULLY FUNDED



5 GCSE Pathway, including English and Maths

If you plan on pursuing a new career or further study but don't have the qualifications to do so, our **Access Foundation (five GCSEs)** or **Fast-Track Science GCSE (combined)** courses can help.

**99% /
of applicants
get their course
FULLY FUNDED**

Access Foundation (five GCSEs)

Work towards gaining passes in five GCSEs, including English Language, maths and science. Lessons are spread out across three full days and as well as subject-specific study, you will also strengthen your academic skills, such as writing and presenting.

Fast-Track Science GCSE (Combined)

This exciting double GCSE science award combines biology, chemistry and physics. It is ideal if you require science GCSEs to progress into primary teaching, nursing or a scientific Level 3 route. Morning and evening classes are available and your studies will be split between classroom and home study.



Please note, to be eligible for this course you will need a minimum **grade 4 in GCSE Maths** and a **minimum grade 3 in English**.

Functional Skills

Do you want to improve your maths or English? Are you looking for a flexible, fast way to secure the skills employers seek? Our Functional Skills courses are short programmes designed to equip you with the knowledge and skills you need for employment and for life.

Courses	Level	Location	Duration	Schedule
Functional Skills English	Entry - Level 1	Mabgate Campus, Deacon House, College House, Morley Adult Learning Centre, Enfield Centre	2.5 hours, once a week plus independent learning	Part time

Courses	Level	Location	Duration	Schedule
Functional Skills Maths	Entry - Level 1	Mabgate Campus, Deacon House, College House, Morley Adult Learning Centre, Enfield Centre	2.5 hours, once a week plus independent learning	Part time
GCSE English	Level 2	Mabgate Campus, Deacon House, College House, Morley Adult Learning Centre, Enfield Centre	2.5 hours, once a week plus independent learning	Part time
GCSE Maths	Level 2	Mabgate Campus, Deacon House, College House, Morley Adult Learning Centre, Enfield Centre	2.5 hours, once a week plus independent learning	Part time

Location: Community Centres

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Hair, Beauty & Media Makeup

Courses	Level	Location	Duration	Schedule
Hairdressing, VTCT	Entry 3	Deacon House	1 year	Part time
Hairdressing, VTCT	Level 1	Deacon House	1 year	Part time
Hairdressing Certificate, VTCT	Level 2	Deacon House	1 year	Part time
Beauty, VTCT	Level 1	Deacon House	1 year	Part time
Hair & Beauty Skills (VRQ), VTCT Diploma	Level 2	Printworks Campus	1 year	Part time
Hair & Beauty skills (VRQ), VTCT Award	Level 1	Printworks Campus	1 year	Part time
Hair & Beauty Skills (VRQ), VTCT Certificate	Level 1	Printworks Campus	1 year	Part time
Hair & Beauty Skills (VRQ), VTCT Diploma	Level 1	Printworks Campus	1 year	Part time
Theatrical Treatments, VTCT Diploma	Level 2	Printworks Campus	1 year	Part time
Hair & Media Make-Up Studies, VTCT Diploma	Level 2	Printworks Campus	1 year	Part time
Theatrical, Special Effects & Hair & Media Make-Up, VTCT Diploma	Level 3	Printworks Campus	1 year	Part time
Beauty Therapy, VTCT	Level 2 & 3	Printworks Campus	1 year, evening class	Part time

Courses	Level	Location	Duration	Schedule
Skin Rejuvenation & Hair Removal Laser & IPL, VTCT	Level 4	Printworks Campus	2 days per week	Part time
Hairdressing, VTCT Skills Diploma	Level 1	Printworks Campus	1 year	Part time
Women's Hairdressing, VTCT Certificate	Level 2	Printworks Campus	1 year	Part time
Women's Hairdressing, VTCT Diploma	Level 2 & 3	Deacon House	1 year	Part time
Barbering, VTCT Certificate	Level 2	Printworks Campus	1 year	Part time
Theatrical Special Effects, Hair & Media Make up, VTCT	Level 3	Printworks Campus	1 year	Part time
Diploma in Barbering, VTCT	Level 3	Printworks Campus	1 year	Part time

Location: Deacon House and Printworks Campus

Follow us on social: @LCCDigitalandIT & @LCCHairBeautyMediaMakeup

Ask us / about funding



Health Science & Social Care

Courses	Level	Location	Duration	Schedule
Access to HE (Health Science)	Level 3	Quarry Hill Annexe	1 year, 2/2.5 days per week	Full time
Access to HE (Social Sciences)	Level 3	Quarry Hill Annexe	1 year, 2/2.5 days per week	Full time
Access to HE (Social Sciences) Psychology/Mental Health Specialism	Level 3	Quarry Hill Annexe	1 year, 2/2.5 days per week	Full time
Access to HE (Social Sciences) Social work Specialism	Level 3	Quarry Hill Annexe	1 year, 2/2.5 days per week	Full time
Counselling Concepts, Award	Level 2	Quarry Hill Campus	10 weeks	Part time
Counselling Certificate	Level 3	Quarry Hill Campus, Rothwell Centre	3.5 hours per week	Part time
Therapeutic Counselling, Diploma	Level 4	Rothwell Centre	4.5 hours per week plus 100 hours supervised work placement	Full time
Introduction to Health, Social Care & Children's & Young People's Settings, CACHE	Level 1	Quarry Hill Campus	1 year	Full time

Course Enquiries

 **Call** 0113 386 1997

 **Visit** leedscitycollege.ac.uk/adult

 **Email** contact@leedscitycollege.ac.uk



Courses	Level	Location	Duration	Schedule
Preparing to Work in Adult Social Care, NCFE Certificate	Level 2	Quarry Hill Campus	1 year	Full time
Occupational Studies for the Workplace, NCFE Diploma	Entry 3	Quarry Hill Campus	1 year, 2 days per week	Full time
Health & Social Care, NCFE Cache Extended Diploma	Level 2	Quarry Hill Campus	1 year	Full time
Health & Social Care, NCFE Technical Extended Diploma	Level 3	Quarry Hill Campus	2 years, 3-4 days per week	Full time
Preparing to Work in Health and Social Care, NCFE Cache	Level 3	Quarry Hill Campus	1 year	Full time
Wellbeing, NCFE Certificate	Level 1	Quarry Hill Campus	1 year	Full time

Location: Quarry Hill Campus and Rothwell Centre

Follow us on social:

@LCCHealthScienceSocialCare
@LCCHealthcaring
@HealthScienceandSocialCare

**Ask us /
about funding**



Human Resources

Courses	Level	Location	Duration	Schedule
People Practice, CIPD Foundation Certificate	Level 3	Online	1 year	Part time
People Management, CIPD Associate Diploma	Level 5	Online	1 year	Part time

Location: University Centre Leeds

Follow us on social: @UniCentreLeeds

Course Enquiries

 **Call** 0113 386 1997

 **Visit** leedscitycollege.ac.uk/adult

 **Email** contact@leedscitycollege.ac.uk



Management & Leadership

Courses	Level	Location	Duration	Schedule
Principles of Management & Leadership, CMI Diploma	Level 3	Online	1 year	Part time
Management & Leadership, CMI Diploma	Level 5	Online	1 year	Part time
Strategic Management & Leadership, CMI Diploma	Level 7	Online	32 weeks	Part time

Location: University Centre Leeds

Follow us on social: @UniCentreLeeds

**Career entry
course**



Mandatory & Compliance Training

NEBOSH

Courses	Location	Duration	Schedule
Health & Safety Management for Construction UK, NEBOSH	Printworks Campus	10 weeks, 1 day per week	Part time
Occupational Health & Safety, NEBOSH National General Certificate	Printworks Campus	10 weeks, 1 day per week	Part time
NEBOSH Resit	Printworks Campus	1 day	Part time
Fire Safety & Management, NEBOSH National Certificate	Printworks Campus	5 weeks, 1 day per week	Part time
Environmental Management, NEBOSH Certificate	Printworks Campus	6 weeks, 1 day per week	Part time
Occupational Health & Safety Management Professionals, NEBOSH Diploma	Printworks Campus	1 year programme	Part time
Workplace Health & Safety (UK), NEBOSH DN1	Printworks Campus	10 weeks, 1 day per week	Part time
Controlling Workplace Health Issues (UK), NEBOSH DN2	Printworks Campus	10 weeks, 1 day per week	Part time
Controlling Workplace Health Issues (UK), NEBOSH DN3	Printworks Campus	10 weeks, 1 day per week	Part time



**LEARNING
PARTNER**

SILVER

442

IOSH

Courses	Location	Duration	Schedule
Managing Safely 5.0, IOSH	Printworks Campus	3 days	Part time
Managing Safely 5.0, IOSH (Refresher)	Printworks Campus	1 day	Part time

First Aid

Courses	Level	Location	Duration	Schedule
Emergency First Aid at Work, HABC	Level 3	Rothwell Centre	1 day	
First Aid at Work, HABC	Level 3	Rothwell Centre	3 days	
Introduction to Mental Health Awareness, HABC	Level 2	Rothwell Centre	1/2 days	
Introduction to First Aid for Mental Health, HABC	Level 2	Rothwell Centre	2 days	
Understanding Mental Health in the Workplace for Managers, HABC	Level 3	Rothwell Centre	2 days	

Location: Printworks Campus
and Rothwell Centre

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➡ **Visit** leedscitycollege.ac.uk/mandatory-and-compliance-training/

Music & Performance Production

Courses	Level	Location	Duration	Schedule
Acting	Level 3	Quarry Hill Campus	1 year	Full time
Dance	Level 3	Quarry Hill Campus	1 year	Full time
Musical Theatre	Level 3	Quarry Hill Campus	1 year	Full time
Music Performance	Level 3	Quarry Hill Campus	1 year	Full time
Music Production	Level 3	Quarry Hill Campus	1 year	Full time
Backstage Production	Level 3	Quarry Hill Campus	1 year	Full time

**Ask us /
about an Advanced
Learner Loan** £

Location: Quarry Hill Campus

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Law

Courses	Level	Location	Duration	Schedule
Access to HE (Law)	Level 3	Mabgate Campus	1 year, 2.5 days per week	Full time

Location: University Centre Leeds

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**Awarded by /
University Centre Leeds** 



Public Services

Courses	Level	Location	Duration	Schedule
Entry to the Emergency Services & Armed Forces	Level 3	Quarry Hill Campus & CATCH Community Campus	4 months, 9 months or 12 months - Mondays & Wednesdays	Part time
Policing Pathway - Entry to the Uniformed Services	Level 3	Quarry Hill Campus & CATCH Community Campus	4 months, 9 months or 12 months - Mondays & Wednesdays	Part time

Location: Quarry Hill Campus

Multiple start dates



Follow us on social: @LCC_PublicServices



Science

Courses	Level	Location	Duration	Schedule
Access to HE (Science)	Level 3	Park Lane Campus	1 year, 3 days per week	Full time
Certificate in Essential Skills: Science	Level 2	Park Lane Campus	1 year	Full time

Location: Park Lane Campus

Follow us on social: @LCCApplied Science

Ask us / about funding



Special Educational Needs

Courses	Level	Location	Duration	Schedule
Autism, NCFE Certificate	Level 2	Deacon House or online	18 weeks	Part time
Supporting Specific Learning Difficulties (Dyslexia, Dyspraxia, ADHD), NCFE Certificate	Level 2	Deacon House or online	18 weeks	Part time
Understanding Children & Young Peoples' Mental Health, NCFE Certificate	Level 2	Deacon House, Mabgate Campus, College House, Enfield Centre, Online	18 weeks	Part time

Location: Community Centres and online

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about funding**



Sport

Courses	Level	Location	Duration	Schedule
Access to HE (Sport and Physical Activity)	Level 3	Park Lane Campus	1 year, 1 day per week	Part time
Gym Instructing & Personal Training Practitioner, Diploma	Level 3	Park Lane Campus	20 weeks, 1 day per week	Part time
Sports Massage Therapy	Level 3	Park Lane Campus	20 weeks, 2 evenings or 1 day per week	Part time
Sports Massage Therapy	Level 4	Park Lane Campus	20 weeks, 1 evening	Part time

Location: Park Lane Campus

Follow us on social: @LCCSport

**These courses
could be
FULLY FUNDED**



Sustainable Technologies & Motor Vehicle

Courses	Level	Location	Duration	Schedule
Light Vehicle Maintenance	Level 1	Printworks Campus	1 year	Full time
Light Vehicle Maintenance & Repair Principles	Level 2	Printworks Campus	1 year	Full time
Light Vehicle Maintenance & Repair Principles	Level 3	Printworks Campus	1 year	Full time
Vehicle Accident Repair Paint Principles	Level 2	Printworks Campus	1 year	Full time
Vehicle Accident Repair Paint Principles	Level 3	Printworks Campus	1 year	Full time
Electrical Installation	Level 2	Printworks Campus	1 year	Full time
Electrical Installation	Level 3	Printworks Campus	1 year	Full time

Location: Printworks Campus

Follow us on social: @LeedsCityCollege

Course Enquiries

 **Call** 0113 386 1997

 **Visit** leedscitycollege.ac.uk/adult

 **Email** contact@leedscitycollege.ac.uk



Travel & Tourism

Courses	Level	Location	Duration	Schedule
Introduction to Cabin Crew, NCFE	Level 2	Printworks Campus	10 weeks, 1 evening per week - September, January & April starts	Part time

Multiple start dates



Location: Printworks Campus

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Ask us / about funding



Visual Arts

Courses	Level	Location	Duration	Schedule
Access to HE (Art and Design)	Level 3	Quarry Hill Campus	1 year, onsite two days per week	Full time
Access to HE (Graphic Design and Illustration)	Level 3	Quarry Hill Campus	1 year, onsite two days per week	Full time
Art and Design	Level 3	Quarry Hill Campus	1 year, 3-4 days per week	Full time
Graphic Design	Level 3	Quarry Hill Campus	1 year, 3-4 days per week	Full time
Oil Painting	Beginners	Quarry Hill Campus	10 weeks	Part time
Photography	Beginners	Quarry Hill Campus	10 weeks	Part time
Photography	Level 3	Quarry Hill Campus	1 year, 3-4 days per week	Full time
Printmaking	Beginners	Quarry Hill Campus	10 weeks	Part time
Textiles	Level 3	Quarry Hill Campus	1 year, 3-4 days per week	Full time
Wellbeing through Creative Crafts	Level 3	Deacon House	12 weeks, 1 day per week	Part time

Location: Quarry Hill Campus and Deacon House

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Employers

We'll help you grow talent, so you can grow business

Our specialist training courses and apprenticeships enable you to boost productivity, profit and attract highly skilled employees. Designed from knowledge within your field with the teaching facilities to match, our collaborative approach puts your business needs first while utilising our extensive experience and networks.

Our dedicated recruitment team will help you to:

- Improve staff retention
- Increase staff motivation
- Be compliant
- Be a highly competitive employer
- Build resilience to industry change
- Access funding where eligible, including fully funded courses
- Co-design workforce training unique to your business
- Be an asset to your community

For full details of how we can help you grow your business visit: leedscitycollege.ac.uk/employers

To discuss bespoke training and recruitment solutions today:

Call: 0113 284 6464

Email: employers@leedscitycollege.ac.uk



KEEN TO KEEP LEARNING?

Stay where you know and continue your learning at our group member, University Centre Leeds. Offering degrees and higher education courses, UC Leeds is the perfect progression from studying with us to your dream destination.

After beginning his learning journey at Leeds City College, Cameron progressed to the LLB (Hons) Law degree at University Centre Leeds (UC Leeds). Hear what he has to say about his journey from adult learner, to UC Leeds graduate:

CILEX LEVEL 3
AT LEEDS CITY
COLLEGE

LLB (HONS) LAW
AT UNIVERSITY
CENTRE LEEDS

BARRISTERS
TRAINING
COURSE

MA LAW

"I had a very positive experience while studying at UC Leeds. The tutors were supportive and encouraging, and there were plenty of opportunities for you to follow your interests alongside studying."

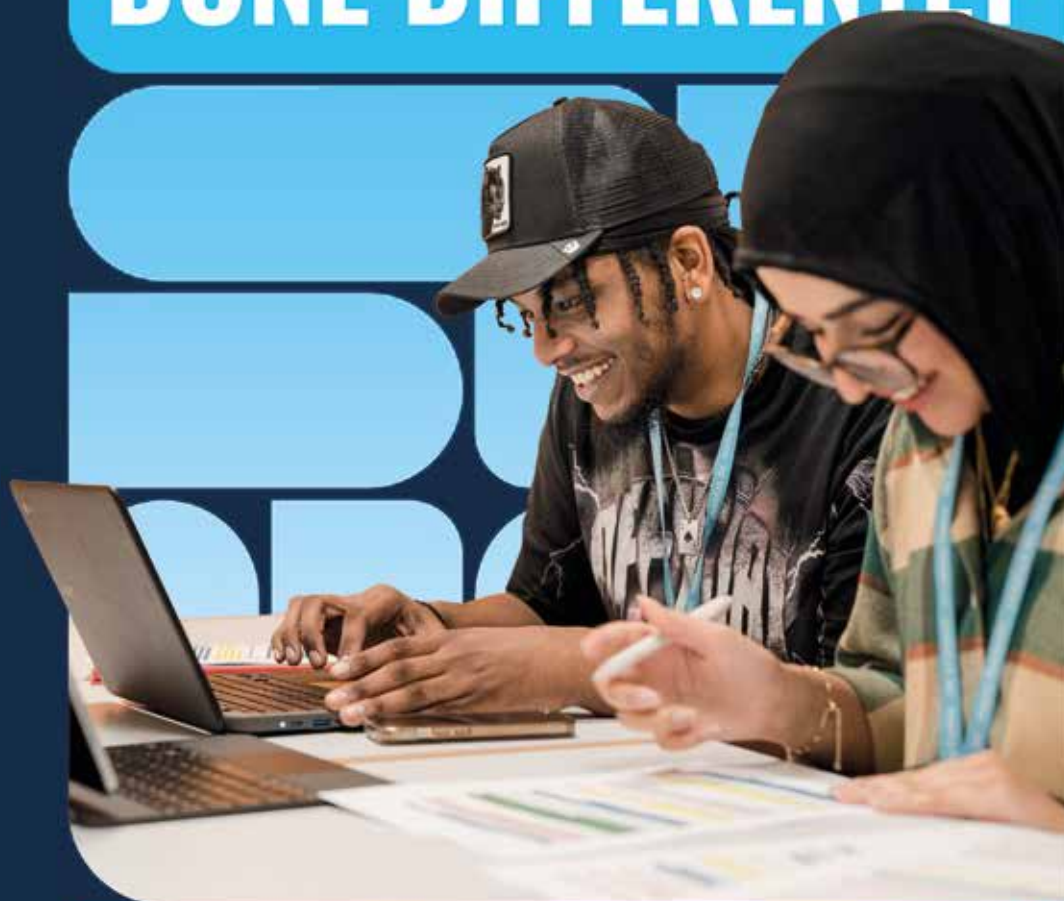
ucleeds.ac.uk

   UniCentreLeeds
 UniversityCentreLeeds

 University
Centre Leeds

DEGREES

DONE DIFFERENTLY



DEGREES & HIGHER EDUCATION QUALIFICATIONS



Finance

At Leeds City College, there are lots of ways we can support you with course-related costs.

Financial support and entitlement to loans and bursaries are evaluated on a case-by-case basis. To apply for financial support, you must be enrolled on an eligible Leeds City College course.

We hope this page provides the information you need. If you have questions, more information can be found in our Fees Policy.

Level 3 Free Courses for Jobs

If you don't hold a full Level 3 qualification* (equivalent to 2 A Levels), you can now study certain Level 3 courses for free – thanks to the Government's Free Courses for Jobs programme. If you are earning below **£25,750** or are unemployed, you may also qualify. To find out if you are eligible, **contact us today**.

Fees

Fees for part-time and adult learning (19+) courses will vary. Some of these courses are not funded by the government, which means that they are not eligible for waivers or concessions.

Adult education course fees can be found alongside each course on the website. Long course fees and fees over £100 may be paid by an instalment plan.

Fee concessions may be available, depending on personal circumstances and level of study.

For further details on any aspect of fees, please contact us via

✉ studentpayments@leedscitycollege.ac.uk

**99% /
of applicants
get their course
FULLY FUNDED**

Paying fees

All students will be expected to make arrangements to pay their fees at the time of enrolment. The college accepts payments by cheque and all major debit and credit cards. Payments can be made in full or over six instalments via a recurring card payment plan.

Instalment payments are allowed on long courses (over 20 weeks) with a minimum value of £100 and an initial payment of 25% of the course fee, with the rest of the fee payable over six monthly instalments. Card payments can be made using the online payment portal.

For more information, regarding paying fees please **refer to our Fees Policy or contact us**.

If you need confirmation of the tuition fee value or require further assistance then please speak to the Student admin or your tutor who can advise you further.

For queries relating to payments, please contact the finance team on:

✉ studentpayments@leedscitycollege.ac.uk



Please note:

All Information regarding fees is updated regularly, but we cannot guarantee that the details will remain accurate, as government policy often requires changes to how we operate. Applicants receiving an offer of a place will be sent updated information.

Information about financial support, loans, fees and funding is given based on information available from a range of sources, but does not claim to be complete. All applicants and students are advised to check how the information applies to their personal circumstances.

Advanced Learner Loans

To help cover the costs of part or all of the fees, the government has introduced Advanced Learner Loans.

You can apply for an Advanced Learner Loan if you are:

- **Aged 19 or over**
- **A resident in the UK**
- **Accepted on to an eligible course at Level 3**

The minimum you can borrow is £300 and the maximum depends on the fees for your course. You can apply for an Advanced Learner Loan via Student Finance England. Your household income isn't taken into account and there are no credit checks involved.

You must be aged 19 or over on the first day of your course and, in most cases, have lived in the UK for three years immediately before this and be enrolling on to an eligible course.

If you would like more information on eligibility, please contact us or details can be found at [gov.uk](https://www.gov.uk)

You do not need to pay your loan back until:

- You have finished your course
- You earn more than £27,925 per annum (or £524 a week or £2,274 a month) and repayments will stop and start in-line with these thresholds

You don't have to borrow the full cost of your course and you can choose to pay some or your entire loan at any time without any extra charge.

If you get a loan to cover tuition fees for an Access to HE course, then go on to successfully complete a HE course, in most cases, your loan will be written off. Bursaries may be available, so please **contact us**.

Instalment Plan

If you choose not to take out an approved Advanced Learner Loan, or the qualification is not eligible for other public funding or is over £100, you may be able to pay using an instalment plan.



You will pay 25% of your course fees at enrolment and the remainder will be spread between one and six months, depending on your requirements and the length of your chosen course. All fees must be paid in full, one month before the end of the course. The minimum course fee eligible for instalments is £100.

English and maths

Adults and young people are entitled to fully funded Functional Skills, English and maths GCSE tuition if they do not already have a grade 4 (or C) in that subject, or if they have been assessed as having an existing skill level lower than grade 4 (or C).

Appeals

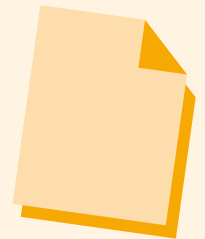
Students have the right to appeal a decision. This must be put in writing to the Student Funds Manager within 21 days of receiving confirmation of an award or a rejection. The letter should set out the reasons for the appeal plus any further evidence to support the appeal. The decision of the Student Funds Manager will be given in writing within 14 days.

Information on fees and funding is correct at the time of publication, however may be subject to change due to college and government policy decisions.

Adult courses part-funded by West Yorkshire Combined Authority (WYCA) Adult Skills Fund



York and North Yorkshire Combined Authority's Adult Skills Fund



Support



Everyone deserves to have a rewarding time at college, and we are committed to supporting you throughout your educational journey. The following services offer support and assistance during your time at Leeds City College.

Additional Learning Support

If you have an identified learning difficulty, or disability, we can help you get the most out of your time with us. Putting your needs first, we will create an appropriate support package so you can succeed in your course.

Through tutorials, enrichment and wellbeing activities, we can provide support with:

- Language
- Cultural capital - helping you feel at home in a new culture
- Additional social needs

Careers and Pathways

- Access to careers and progression events and activities
- Engagement with employers for staff tasters, discussions and understanding of skills required for their sector
- Developing employability behaviours (embodied in STEM 7) identified by employers as essential
- Recognising learning skills and behaviours including digital learning skills, historic experience of education and developing a love for learning
- Independent learning skills, confidence and self esteem, and digital learning skills necessary for lifelong learning

- We aim to create aspirational destination-led pathways for adult learners from their starting points building in progression activities and Careers Education Information Advice and Guidance (CEIAG) throughout
- We create destination led curriculum packages and opportunities that best prepare you for your next steps
- Access to work experience, volunteering, social action and enterprise activities

Carer and Care Experienced Support Services

The Care Experience team is here to support any student at college who is care-experienced. This includes Children Looked After, previously looked after and Care Leavers.

We work closely with Virtual Schools, social workers, parents/carers and other support staff to ensure that you are supported throughout your time at college to achieve your goals

Childcare

Our partnership with Ofsted-registered childcare providers means that parents can get help with childcare costs and places during their course.

Counselling and Wellbeing

Our Wellbeing team offers support for any of your wellbeing or mental health needs, whether course-related, life-related, short-term or long-term.

We:

- Create opportunities for adults to make new friends, address loneliness and isolation, and engage in activities supporting wellbeing and good mental health
- Run enrichment and sport activities, trips, clubs and societies
- Coordinate college wellbeing initiatives, such as smoking cessation, period poverty, sexual health, drugs and alcohol, and healthy eating
- Provide access for refugees and asylum seekers to support services, education, activities and volunteering opportunities

Digital Skills and Confidence

- Every learner has access to digital learning support, from getting started with Google Classroom to building confidence with online tools
- We run practical initiatives, which help you gain digital and employability skills for life and work
- We use technology and tools such as Gemini, to support your learning

Discretionary Learner Support

- Additional financial support may be available for adults in hardship, subject to eligibility

Learning Resource Centre

- Our range of print and electronic learning resources can support your studies
- We might be able to provide equipment to assist online learning
- We have differentiated and contextualised tutorial and pastoral curriculum
- Lessons and support systems have been customised to meet the specific needs and backgrounds of our students
- We deliver a responsive curriculum from Entry to Level 6 reflecting the changing needs of the labour markets in the region, including curriculum pathways that enable development of employee skills, career change, preparation for sustainable employment and address the skills of adults with low and no qualifications and low/ very low levels of basic skills English, maths and digital skills
- We provide opportunities for adults to learn in ways which enable them to balance their work and home life demands through synchronous and asynchronous learning and access to study space

For more information regarding any of the above please

- Visit leedscitycollege.ac.uk/financial-and-welfare-support-for-19-students or get in touch with our team.



How to apply



Applying for a course at Leeds City College is straightforward:

1

Search for a course

In our prospectus, on our website, or come and see us.
Visit leedscitycollege.ac.uk/adult

2

Talk to us

Ask any questions. Give us a call, or visit one of our campuses.
For information about our open events, visit leedscitycollege.ac.uk/events

3

Submit your application

Via our website, over the phone or in person at an open event:
visit leedscitycollege.ac.uk/adult or call us on 0113 386 1997



Open Events



One of the best ways to find out what life is like as a Leeds City College student, is to attend one of our open events. Held throughout the year, these events give you the chance to speak with tutors, explore our facilities and ask any questions you have about courses, funding, support and everything in between!

For more information about our events, including, forthcoming dates, where to go and how to book, please visit our Events page:



Contact us

We hope this prospectus has provided all the information about Leeds City College that you need, however, if you have any questions please do get in touch.

Course Enquiries

 **Call** 0113 386 1997

 **Visit** leedscitycollege.ac.uk/adult

You can also call in to our community centres – **Deacon House** and **Enfield Centre** – where our staff will be happy to discuss our wider adult offer including part-time and leisure courses, some of which are available to start throughout the year. Keep up to date with all the latest information on our website leedscitycollege.ac.uk/adult

Helpful Information

Maps, directions, travel information and contacts for all of our community centres can be found at leedscitycollege.ac.uk/contact



Our Campuses

Mabgate Campus

74-76 Mabgate Campus
Leeds LS9 7EA

Park Lane Campus

Park Lane
Leeds LS3 1AA

Printworks Campus

Hunslet Road
Leeds LS10 1JY

Quarry Hill Campus

Playhouse Square
Leeds LS2 7BS

Temple Newsam

Home Farm
Temple Newsam Road
Leeds LS15 0BG

University Centre Leeds

68 Mabgate Campus
Leeds LS9 7DZ

Our Centres

College House

Park Lane
Leeds LS3 1AA

Deacon House

Seacroft Avenue
Leeds LS14 6JD

Enfield Centre

Enfield Terrace
Leeds LS7 1RG

Morley Adult Learning Centre

Commercial Street
Morley Leeds
LS27 8HY

North Street Centre

Sheepscar
Leeds LS7 2AA

Rothwell Centre

Marsh Street
Leeds LS26 0AE

Somerville House

Leathley Road Leeds
LS10 1BG

Courses I'm interested in:

Questions I have:



Next Steps:



Disclaimer: The information contained in this guide is accurate at the time of printing, but changes may take place. Some variation may occur as a result of circumstances beyond our control. Please see our website www.leedscitycollege.ac.uk for the most up-to-date information regarding our courses and support for students.



Part-funded by

West Yorkshire Combined Authority (WYCA) Adult Skills Fund.



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