

GB = Gatsby Benchmark

	CEIAG sessions for curriculum staff to deliver		Events/activities coordinated by Careers Team		Other support available from the Careers Team		National Collaborative Outreach Programme (NCOP) activities/events (GB 2, 3, 4, 7)	Work Experience (GB 6)
	GB	CEIAG sessions for curriculum staff to deliver	GB	Events/activities coordinated by Careers Team	GB	Other support available from the Careers Team		
Autumn term - September to October	1, 2, 3, can be 7*	UCAS Apply and NAS registering  UCAS and NAS Personal Statement (*if HEIs involved in delivery)	7	Delivered by HEIs: Personal Statement Sessions Higher Education Awareness Session Access Students HE Support	1, 2, 3, 8	Careers Google site updated with UCAS and latest careers drop in information.	A programme of events and activities are planned throughout the academic year to encourage learners to consider progressing to higher education.  Activities include: <ul style="list-style-type: none"> <li>• Visits to universities</li> <li>• Higher education parent information events</li> <li>• Projects working with local universities</li> <li>• Mock interviews with student ambassadors</li> <li>• University preparation workshops</li> </ul>	All study programme learners will undertake work experience during the academic year. Work experience could include: <ul style="list-style-type: none"> <li>• External work placement</li> <li>• Substantial industry placement (315 hours)</li> <li>• Erasmus European work placement</li> <li>• Work taster</li> <li>• Simulated work environment</li> <li>• Social Action Project</li> <li>• Enterprise</li> <li>• Internal work placement</li> </ul> Industry coaches will deliver work placement preparation workshops for learners undertaking substantial industry work placements
	1, 2, 3	Start Platform (what job suits my interests and work preferences session). (Start Platform is the primary source of Careers and LMI GB2 for the college)	3	Promote internal deadline for Medicine, Dentistry, Veterinary Science, Oxford and Cambridge	3, 8	Network and referral information to support early leavers and vulnerable students		
	1, 2, 3	Understanding the local labour market and choices (Start Platform and LCR Future Goals resources)	8	Careers Drop-ins Quarry Hill, Park Lane, Printworks	3, 5	Updating Job Shop with vacancies and events for part time jobs.		
	1, 2, 3	Running a job shop (part time jobs)	7	Mini HE Fair / Higher Degree Apprenticeships (OCT & NOV) - Quarry Hill - Printworks - Park Lane	1, 2, 3, 5, 7	Sharing Quality and Impartial external events including Skills Yorkshire		
	1, 2, 3		1	UCAS Reference Writing - Staff Training	1	Support for curriculum careers & work experience leads to completed careers & work experience plans		
			7	Compact Scheme Level 3 Year 2 Engineering, Business, Health & Social Care				
			2, 3, 7	Higher Education Pop up				
			1, 2, 3	Benefits of Volunteering workshop				
Autumn Term - November and December	1, 2, 3	Understanding the local labour market and choices (Start Platform and LCR Future Goals resources)	7	Compact Scheme Launch Year 1	1, 2, 3, 8	Careers Google site updated with UCAS and latest careers drop in information.		
	1, 2, 3	Understanding choices (courses, jobs and apprenticeships) using Start Platform	5	PWC Employability Tour	3, 5	Updating Job Shop with vacancies and events for part time jobs.		
	1, 2, 3	Running a job shop (part time jobs)	3	Promote Internal UCAS Deadline	3, 8	Network and referral information to support early leavers and vulnerable students		
	1, 2, 3, 4	Careers in the curriculum (including STEM)	3	Reach for Excellence				
			3	Social Mobility Foundation				
			2, 4, 5, 7	Business Department Progression Event - Printworks 7th November				
			8	Careers Drop-ins Quarry Hill, Park Lane, Printworks				
			3, 5	Christmas jobs pop up				

			4, 5	STEM careers insight guest speakers			
			2, 3	Mature Learners Career Aspiration event for GCSE students at Enfield Centre			
			4	STEM Pop up			
Spring Term - January and February	1, 3 1, 3 1, 2, 3, 5, 7* 1, 3 1, 2, 3	SFE sessions, films and resources. Understanding finances (budgeting, loans and scams) NAS sessions on understanding and applying for apprenticeships *5 & 7 if apprenticeship employers and/or training organisations, ASK or LAH deliver Identifying and developing skills UCAS extra (and replying to offers)	4, 5 3 2, 7 8 7 7 4, 5 3, 7 3, 5 1, 2, 3	Careers in Sports and Public Services guest speaker Promote UCAS Deadline Apprenticeship Pop – Up Careers Drop-ins Quarry Hill, Park Lane, Printworks Leeds Beckett Masterclass HE Finance Talks (aligned with national campaign: student money week) Visiting speakers career in Allied Health UCAS EXTRA – Workshops for students who do not hold any offers – Delivered by Universities Volunteering Fair Benefits of Volunteering workshop	1, 2, 3, 8 3, 5	Careers Google site updated with UCAS and latest careers drop in information. Updating Job Shop with vacancies and events for apprenticeships and part time jobs.	
Spring Term - February and March	1, 2, 3, 4*, 5*.	CV and applications sessions Preparing for Interviews Mock Interview Online digital footprint (aligned with national campaign: Safer internet day)  *4 if delivered as part of English, 5 if delivered by employers	2, 4, 5, 7 2, 7 3 8	Careers Week Fair - Quarry Hill, Park Lane, Printworks (aligned with national campaign: #NCW2020) Apprenticeship Awareness Week (aligned with national campaign: #NAW2020) International Women's Day – Inspirational Speakers Careers Drop-ins Quarry Hill, Park Lane, Printworks	1, 2, 3, 8 3, 5 1, 2, 3, 5, 7	Careers Google site updated with UCAS and latest careers drop in information. Updating Job Shop with vacancies and events for apprenticeships part time jobs. Sharing Quality and Impartial external events, including Leeds Apprenticeship Fair	

			3, 4	Employability Pop Up				
			1, 2, 3	Benefits of Volunteering workshop (aligned with national campaign: Student volunteering week)				
Summer Term - April to May	1, 2, 3	Job Clubs (full time work)	4, 5	Childcare Employer Talks	1, 2, 3, 8	Careers Google site updated with UCAS and latest careers drop in information.		
	1,3	UCAS Clearing	4, 5	Lloyds Banking workshops				
	1, 2, 3, 4	Options after L3 (year1) sessions around HE, Apprenticeships, Gap year and work.	8	Careers Drop-ins Quarry Hill, Park Lane, Printworks	3, 5	Updating Job Shop with vacancies and events for apprenticeships and full time jobs.		
			1, 2	Level 3 Parent Information Evening Event				
			2, 3	What's Next? Pop Up				
			2, 4, 5, 7	Careers Week at Enfield Centre				
			3, 7	Progression Opportunities Outside Leeds City College - Quarry Hill, Park Lane, Printworks				
			3	CV Writing Pop up				
			1, 2, 3	Benefits of Volunteering workshop				
Summer Term - June to end of term	1, 2, 3	Job Clubs (full time work)	7	UCAS FAIR	1, 2, 3, 5, 7	Sharing Quality and Impartial external events , including West and North Yorkshire HE event		
	1, 2, 3, 4, 5*, 7*	Options after L3 (year1) sessions around HE, Apprenticeships, Gap year and work. *5, and 7 if employers and HEIs involved in delivery	7	Compact Scheme Reflective Discussions				
			8	Careers Drop-ins Quarry Hill, Park Lane, Printworks	1, 2, 3, 8	Careers Google site updated with UCAS and latest careers drop in information.		
			2, 4, 5, 7	13 July 2020 Cyber First	3, 5	Updating Job Shop with vacancies and events for part time jobs.		
	1, 3	Are you on track to Progress? (Session to ensure all students have a planned destinations and plan B)	7	Access Information Evening	3, 8	Network and referral information to support job hunters and vulnerable students		
			1, 2, 3	Benefits of Volunteering workshop				