



Leeds City College

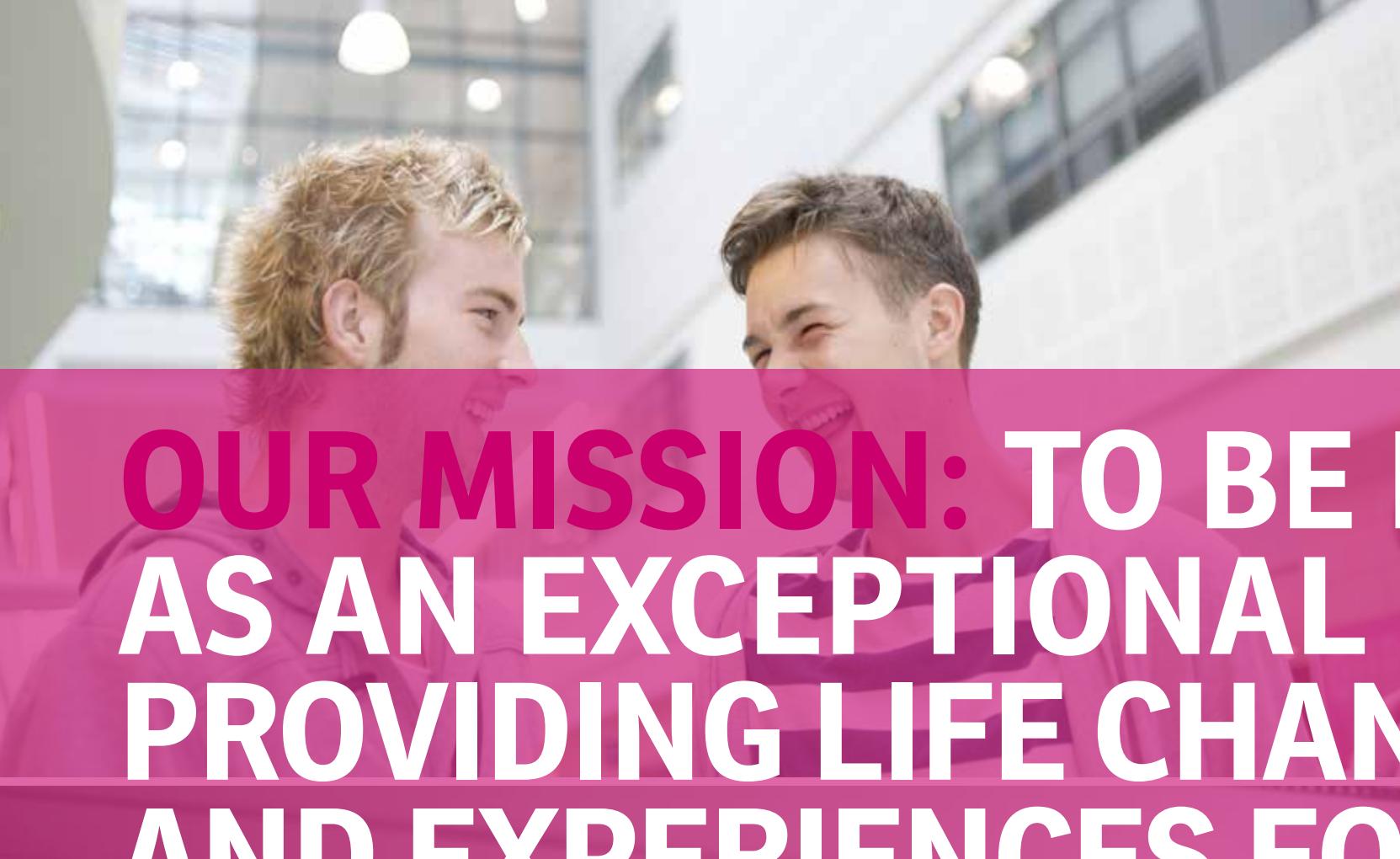
ANNUAL REPORT 2012

“IMPROVING THE LEARNER EXPERIENCE IS AT THE HEART OF ALL THE COLLEGE DOES.”

- Ofsted 2012

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**OUR MISSION: TO BE RECOGNISED
AS AN EXCEPTIONAL COLLEGE
PROVIDING LIFE CHANGING SKILLS
AND EXPERIENCES FOR INDIVIDUALS,
BUSINESSES AND COMMUNITIES.**



**“AS ONE OF THE
MOST EXCITING AND
INNOVATIVE COLLEGES,
LEEDS CITY COLLEGE IS AT
THE FOREFRONT OF THE
LOCAL AND REGIONAL
AGENDAS AND HAS
SIGNIFICANT NATIONAL
INFLUENCE.”** - *Neil McLean,
Chair of Governors*

FOREWORD

Since the creation of Leeds City College in 2009 I am proud to say that we have gone from strength to strength and are now one of the largest and most successful colleges in the sector...



The education landscape has been both challenging and changing over recent years and 2012 has been no different. However, as one of the most exciting and innovative colleges, Leeds City College is at the forefront of the local and regional agendas and has significant national influence.

The College has a crucial strategic role in the City Region and more widely and is working closely with Leeds City Council, Bradford Council (with respect to the Keighley Campus), the City Region Local Enterprise Partnership (LEP) and other partners to find innovative solutions to create a skilled and prosperous workforce and improve life opportunities for our students.

In this Annual Report you will see a colourful snapshot of Leeds City College life, our strategic aims and direction, and some statistical and financial data for the 2011/12 academic year.

On behalf of the Board of Governors, I would like to thank all of our staff and students for making Leeds City College the vibrant and successful organisation it is and look forward to another year of real progress and achievement.

Neil McLean
Chair of Governors

WELCOME TO LEEDS CITY COLLEGE

I am delighted to welcome and introduce you to the College Annual Report for the academic and financial year 2011/12...



Taking the year as a whole the College had another very successful period in the face of numerous challenges. 2011/12 saw the first full year after two separate mergers with Joseph Priestley College and Leeds College of Music came into effect from 1 August 2011. Combined with the rest of Leeds City College this cemented our place in the sector as one of the top three colleges in the country with a group turnover of approximately £90m and over 40,000 students. The acquisition of both these colleges has brought complimentary and additional strengths to the benefit of the overall organisation.

The external environment in which we were expected to operate was characterised by changes and uncertainties focused particularly on the political, economic, social, technological and environmental fronts. Changes to the funding methodology also saw the College having to substantially reduce costs with the inevitable impact on staffing.

Nonetheless the high quality of the College's work with students and with external partners was recognised in a number of ways and at both national and regional levels. The College had a full Ofsted inspection in May 2012 and the resultant report was very positive with recognition given to the many strengths of the College. The overall effectiveness was classified as "good" with the main highlights being that students enjoy college and feel safe and behaviour is good; teaching, training and assessment is good; the College meets the needs and interests of learners and employers well; partnership work is outstanding; leadership is good with some excellent features; and the management of the mergers has been extremely successful.

To supplement the Ofsted report the College also received the Partner of the Year Award from Leeds City Council and was recognised as the Hospitality College of the Year for 2012.

In our work with the local business community in 2011/12, we continued to respond to the skills agenda and our work with employers expanded despite the recession. We significantly grew our apprenticeship numbers (to over 9000), increased the number of "learners employed in company", and worked to help deliver training to a number of national as well as local businesses. Examples include First, Arriva, DFS, BAE Systems, Leeds Building Society, Debenhams, TK Maxx and Leeds Teaching Hospitals, Aldi, Surgical Solutions, and Leeds City Council. In addition, the College has helped to support start-up businesses with over 300 sustainable such organisations and 500 jobs created since the launch of Leeds City College in 2009.

Over the course of the year the College continued to play its part in helping to set and influence policy at the national and local level. Our position of influence manifested itself by appearance at Parliamentary Select Committees, direct meetings with Ministers, and our membership of the Association of Colleges and The 157 Group. Locally we maintained our presence on a variety of strategic and policy making boards and committees with a particular interest in the City's strategic partnership; post 16 education; adult skills; and the worklessness programme.

Another area of significant progress was made with regard to further development of the College's Property Strategy. The College purchased the Printworks on Hunslet Road and work began on a £25m refurbishment project with a planned opening in September 2013. Meanwhile we continued to make investment in our existing property with major summer works completed at both Park Lane and Technology Campuses together with preparations for the ultimate vacating of Thomas Danby Campus in 2013.

Notwithstanding all of the above teaching and learning remains the core business of the College – whether it be with young people, adults, employers or local communities. This year saw a number of developments in this area and staff are to be congratulated on their willingness to embrace change in this domain. The developments in technology are becoming critical in their impact on learning and there is recognition that staff skills must reflect this direction of travel.

As we look forward to the coming years the College is well placed to meet the myriad of challenges ahead. In this regard the sector is no different to other

major organisations or sectors of the economy. However, where arguably there is a difference is in the sheer volume of changes associated with the world in which we will be expected to operate.

Externally our role of influencing and helping to determine policy will become more critical going forward. The new organisational possibilities associated with Academies, Free Schools, University Technical Colleges and college enrolment for 14 year olds will provide both opportunities and threats via competition. Curriculum development – via Baccalaureates, A-Level and GCSE reform, the focus on Maths and English, and the need to integrate enterprise and generic employability skills – is also an area which will have a major impact on the College and one for which we must be ready.

The recession and the reductions in core funding will mean that the College must continue to protect its current interests and diversify its income streams and seek new business opportunities. All of the above must be set within the context of continuing to deliver high quality teaching, learning and training to all our stakeholders.

As we look to the short and medium term – the next election is only two years away - our main core markets are likely to remain the same with the emphasis on post 16 education; adult skills and community provision; responding to employers and the regional skills priorities; and higher education. We will continue to work in partnership with others to deliver on local, regional and national priorities and associated agendas. Nonetheless, our emphasis on Apprenticeship growth will remain but the importance of the new 14-16 market will be a new area for consideration by the College.

There is no doubt that the immediate future will continue to be difficult and challenging, but will also be a period of opportunity for Leeds City College. However, we can be confident that we are well placed to meet the high expectations placed upon us by both ourselves and others. Success will be tremendously beneficial to the individuals, communities and businesses which we serve and therefore for the City of Leeds, the town of Keighley, and for the Leeds City Region as a whole.

Peter Roberts
Principal & Chief Executive

“COMING TO COLLEGE IS ALL ABOUT DEVELOPING INDEPENDENCE, MAKING NEW FRIENDS, TAKING ADVANTAGE OF NEW OPPORTUNITIES AND LEARNING NEW SKILLS FOR FUTURE CAREERS.

WE HOPE ALL STUDENTS ENJOY THEIR TIME AT LEEDS CITY COLLEGE AND THAT WE IN THE STUDENTS’ UNION CAN HELP THEM WHEREVER WE CAN.”

- *Penny Birch,
Students’ Union President*

THE STUDENT VOICE

I came to Leeds City College after some deliberation about my future, and completed a Level 2 Childcare Diploma course. Whilst attending College, my tutors encouraged me to think about standing as the Leeds City College Students’ Union president. I have always had a love for making things better for fellow students and also developing new skills for myself along the way, so I decided to go for it!



This is now my second year in office; I want to run campaigns to make College interesting and fun for students, and also make a big impact on the awareness of the workings of the Leeds City College Students’ Union.

I now have a very strong Executive Team that is here to help and support students. There is also a growing network of students’ union support available this year, and I take pride in this expansion and the awareness of who we are and what we do.

At Leeds City College we make it a priority to ensure that we provide an inclusive place to study, and welcome equality legislation which supports the promotion of equality of opportunity and widening participation in education. We are committed to ensuring that all students achieve their potential.

Health and wellbeing are high on the agenda at Leeds City College, as well as enabling students to enjoy and achieve on their chosen course of study. A range of services and activities are available to students including:

- College Xtras
- Students’ Union
- Campaigns and Events
- Student Liaison Officers
- Student Voice

Penny Birch
Students’ Union President

AN OVERVIEW

Leeds City College is now the UK's third largest FE establishment, offering a diverse curriculum to over 40,000 students.

We provide a vibrant, multicultural learning environment, delivering excellent and innovative education which is supportive, inspiring and life changing.

Our courses cover almost all subject areas and include full and part-time academic and vocational qualifications, from basic skills and apprenticeships through to A Levels and Foundation Degrees. Leeds City College offers something to suit the needs of all of our stakeholders: pre and post 16-year-olds, adult learners, and employers and businesses.

Leeds City College operates out of six main campuses – Horsforth, Keighley, Park Lane, Joseph Priestley, Technology and Thomas Danby – as well as having provisions in dozens of smaller community centres across the region.

Leeds City College has an annual turnover of over £90m, more than 1,550 staff and over 40,000 students, making it one of the area's largest employers.

"THE MANAGEMENT OF THE [LEEDS CITY COLLEGE] MERGERS TO ESTABLISH A NEW AND EFFECTIVE COLLEGE HAS BEEN EXTREMELY SUCCESSFUL. A COHESIVE TEAM HAS BEEN CREATED THAT IS COMMITTED TO BRINGING ABOUT FURTHER IMPROVEMENTS IN THE LEARNERS' EXPERIENCE."

Ofsted 2012



OUR MISSION & VALUES

OUR MISSION: TO BE RECOGNISED AS AN EXCEPTIONAL COLLEGE PROVIDING LIFE CHANGING SKILLS AND EXPERIENCES FOR INDIVIDUALS, BUSINESSES AND COMMUNITIES.

OUR VALUES:

Our core values define our culture and expectations, support our professional standards, and underpin our commitment to equality, diversity and inclusion.

WE VALUE:

- V1. Excellence**
Relentless pursuit of excellence in everything we do
- V2. Integrity**
Strive to ensure decency, fairness and honesty at all times
- V3. Commitment**
Being the best we can be (students, staff, governors) with loyalty and pride
- V4. Respect**
Demonstrating exemplary behaviour and respect towards people and property
- V5. Being Supportive**
Providing an environment that is safe, healthy, friendly and welcoming
- V6. Effectiveness**
Investing in the Mission through efficient use of resources and ensuring solvency
- V7. Enterprise**
Forward looking and innovative in our approach to all College activities
- V8. Responsiveness**
Responding flexibly to the needs of the internal and external environment

OUR PLAN IS DRIVEN BY SEVEN STRATEGIC AIMS:

- 1. To relentlessly pursue excellence in everything we do.
- 2. To provide high quality curriculum opportunities of a wide range and level.
- 3. To develop and provide an inclusive supportive culture that is safe, effective, friendly and stimulating.
- 4. To provide a high quality, inspiring and sustainable learning environment whilst maintaining the long term vision of redeveloping the College estate.
- 5. To review, confirm and develop effective external partnerships.
- 6. To attract, develop and retain a highly qualified, skilled and professional workforce who will work collectively to deliver our priorities and outstanding teaching and learning.
- 7. To ensure the financial health and solvency of the College, enabling investment in the Mission through effective utilisation of resources.



OFSTED INSPECTION 2012

Leeds City College celebrating after receiving its latest Ofsted inspection report. As a result of the assessment conducted in May 2012, Leeds City College has now been graded 2 (good) for 'Overall Effectiveness of Provision'.

Student safeguarding, partnership working and the Engineering faculty were all graded 1 (outstanding), with Leadership & Management, Quality of Provision, and Equality & Diversity all graded 2 (good with some outstanding features). Other notable curriculum areas include Health & Caring Services, Hospitality & Catering, and Adult Literacy, Numeracy, & ESOL (English for Speakers of Other Languages), all given grade 2.

The inspection report draws attention to the College's capacity to develop and improve, and notes:

"The management of the [Leeds City College] mergers to establish a new and effective college has been extremely successful. A cohesive team has been created that is committed to bringing about further improvements in the learners' experience.

Inspirational leadership from the Principal, together with senior leaders, has led to a shared commitment across the college to drive up standards for the learners. Leaders have successfully maintained strengths in the quality of provision.

"Improving the learner experience is at the heart of all the college does and strategy is translated well into effective action in almost all areas of this large and complex organisation."

The report also noted that "support for the most vulnerable students and those with learning difficulties and/or disabilities is exceptional [...] Arrangements to secure the safeguarding of learners are outstanding." In the faculty of Engineering, "students acquire an excellent range of relevant skills that increase their job prospects."

Peter Roberts, Principal & Chief Executive of Leeds City College said:

"We are delighted at the Ofsted result and the recognition of how far we have travelled as an organisation since the original Leeds City College merger in 2009. In spite of this, we do recognise the need to continue on our journey to becoming an exceptional college. In this regard the key element is to continually improve our teaching and learning.

"The comments made in this Ofsted report confirm the hard work, attitude and commitment of staff and students in achieving high levels of success, and reflects the continued improvements in the College's development in the last three years."

OFSTED SAYS:

"Partnerships and collaborative working within communities are outstanding."
"Partnership work is outstanding at all levels."
"The arrangements for safeguarding of learners are outstanding, the college has excellent procedures and practices in place."
"[Strategic Links] are highly effective at contributing to economic regeneration and meeting local needs."
"Clear progression routes to further learning and employment with care, guidance and support for learners."

OUR OUTSTANDING RESULTS:

OVERALL EFFECTIVENESS

14-16 Provision
Social & Personal Development

GRADE 1
GRADE 1

OUTCOMES FOR LEARNERS

14-16 Provision
Social & Personal Development
How Safe do Learners Feel

GRADE 1
GRADE 1
GRADE 1

QUALITY OF PROVISION

How well Partnerships with schools, employers, community groups and others lead to benefits for learners

GRADE 1

LEADERSHIP & MANAGEMENT

How effectively do learners and managers raise expectations and promote ambition throughout the organisation?

GRADE 1

LEADERSHIP & MANAGEMENT:

Inspirational leadership from the Principal, together with senior leaders, has led to a shared commitment across the college to drive up standards for the learners.

GRADE: GOOD

"We recognise the need to continue on our journey to becoming an exceptional college. In this regard the key element is to continually improve our teaching and learning.

"The comments made in this Ofsted report confirm the hard work, attitude and commitment of staff and students in achieving high levels of success, and reflects the continued improvements in the College's development in the last three years."

PETER ROBERTS | PRINCIPAL AND CHIEF EXECUTIVE

QUALITY OF OUR TEACHING & LEARNING

Over the last two years, Ofsted recognised that Leeds City College has taken effective action to improve the quality of teaching and learning. Staff experts in a range of teaching techniques share skills with colleagues, ensuring teachers receive good support from advanced practitioners and technology specialists.

GRADE: GOOD

ENJOYMENT & SAFETY FOR OUR STUDENTS

The College was delighted to hear Ofsted reinforce the view that our "students enjoy college"! The report noted that students feel very safe, their personal and social skills develop well and their behaviour is good.

Safeguarding was highlighted as an area which is exceptional.

GRADE: OUTSTANDING

EMPLOYER RESPONSIVE & APPRENTICESHIPS

Ofsted recognised that Leeds City College meets the needs of employers very well, with an extensive programme of work-based delivery and a highly effective service that matches learners to employers' recruitment requirements.

OFSTED SAYS:

"Leeds City College offers a wide range of courses, and deemed its partnership work as "excellent".

"Employers are extremely positive about how well the college listens to their views."

"Trainees develop a good range of key skills, as a result of assessors' skilful embedding of this work within the apprenticeship occupation."

The College has shown significant improvements over the last year to deliver excellent completion results

EQUALITY & DIVERSITY

Ofsted recognised that equality and diversity are promoted very effectively at Leeds City College, and are at the heart of the college's mission. Students from very disparate groups work together harmoniously.

GRADE: GOOD

THE 10 YEAR PROPERTY STRATEGY

Since the creation of Leeds City College, we have been striving towards excellent teaching and learning resources for our students and staff. Our property strategy will deliver fit for purpose and state of the art learning environments that support both academic and vocational skills development and enhance the experience of learning at Leeds City College. As a result of this, we have taken forward plans to enhance our estates portfolio with an exciting 10 year property strategy.

Phase 1 of the Property Strategy was the opening of a brand new Keighley Campus in September 2010 after two and a half years under construction. All courses from the former sites relocated to this impressive new £35m five storey building, right in the heart of town on Bradford Road. The facilities have already gained several notable regional accolades and awards.

As a result of recent investments in Keighley we know that providing modern facilities supports our mission, student learning and enjoyment.

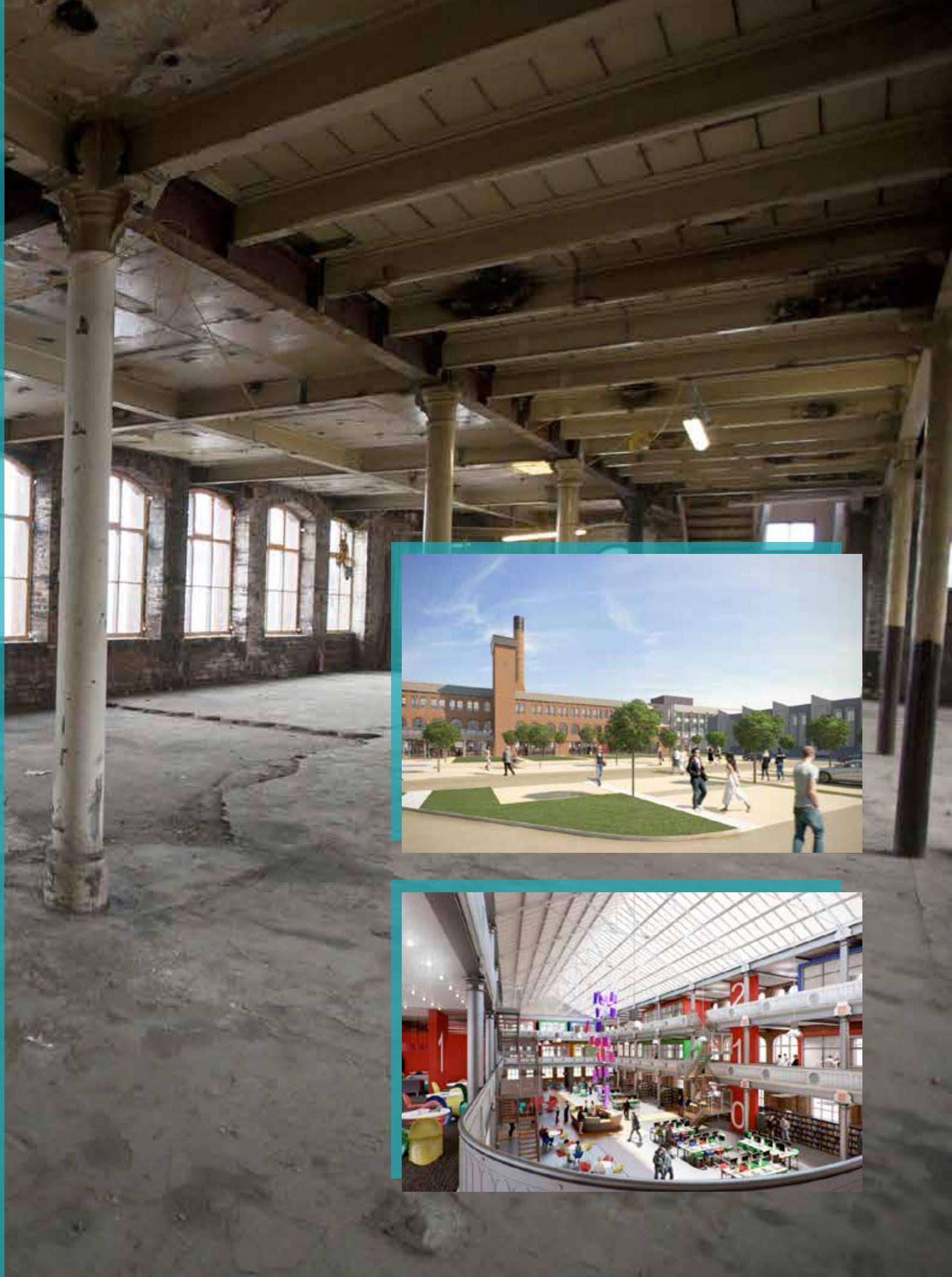
At Leeds City College we are proud of our status as a flagship educational institution in the UK. The property strategy plans have already resulted in the refurbishment of significant proportions of the Park Lane Campus and Technology Campus over the summer of 2012.

The next phase of our plans is the relocation of our Thomas Danby Campus provision in 2013 to a fantastic new site. Leeds City College has purchased the former Alf Cooke Printworks building on Hunslet Road in Leeds. This is a very exciting time in the development of the Printworks site and our long term vision for improving our estates.

This historic building is to be renovated into a new vocational campus which will house a number of curriculum areas currently offered at Thomas Danby Campus including Catering, Hospitality & Food Manufacture, and Hairdressing & Beauty Therapy.

The site will include commercial hair and beauty salons, a deli, bakery, butchers' shop and restaurant, all open to the public. Leeds City College will retain a presence in Roundhay Road after this time, with some key courses still offered at its Enfield Centre and Sports Centre.

By offering high quality learning environments which are modern, fit for purpose, and industry standard, we hope our reputation as leaders within the education sector will be further reinforced.



SUCCESSES OF 2011-2012

In the last year alone, Leeds City College, its staff, and its students received dozens of award and much recognition for successes across all campuses and centres. Some examples include:



Simon Hughes MP (Deputy Leader of the Liberal Democrats) and Cllr Stewart Golton spent time with apprentices at The Food Academy restaurant. The Food Academy showcases the College's most talented apprentices (both in the restaurant kitchen and front of house). The group toured the facilities and learnt about the successes of the enterprise four months after opening.



Hairdressing students Laurie Wing and Danielle Avery worked at salons within the Athletes' Village at the Olympic and Paralympic. Danielle has since been offered a job through one of the stylists to work in his London organization, Organics. Laurie will be returning to London to support another stylist on regular photo shoots.



Young talent is being fostered as 15 places at West Yorkshire Playhouse's new youth theatre group are being sponsored by Leeds City College. So far, 137 young people from across West Yorkshire have been awarded places on the Playhouse's new Youth Theatre programme – with 15 delegated as bursary places sponsored by Leeds City College.



Principal Peter Roberts attended the launch of the Leeds City Deal in July 2012. The launch was held at new creative business Duke Studios in Leeds and played host to a brief visit from Deputy Prime Minister Nick Clegg who had announced the City Deal package nationally that day.

The man behind Reggae Reggae Sauce, Levi Roots, shared the story of his rise to sauce super stardom with students at College. Levi visited the Thomas Danby Campus in May 2012 to chat to Hospitality & Catering and Business students about setting up and succeeding in business.



Jordan Smith, the first student to complete the Technical Theatre course at Leeds City College, was selected for a Creative and Cultural apprenticeship at the Howard Assembly Room at Opera North.



Team GB's Nicola Adams became the first female boxer to win an Olympic gold medal in the Women's Fly Final. Nicola was a former student of Leeds City College, attending the Park Lane Campus of Leeds City College to study a National Diploma in Software Development.



One hundred students and staff from Leeds City College received the opportunity of a lifetime when they were granted a private audience with His Holiness the Dalai Lama during his visit to the city as the keynote speaker at the Yorkshire International Business Convention (YIBC) 2012. Leeds City College is a sponsor of the YIBC, a partnership which seeks to strengthen the College's links with business throughout the region as well as providing life-changing opportunities for its students.



The College opened an exciting new enterprise outlet in Keighley, providing people with the opportunity to turn their creativity into a viable business. iNC creative, based in the business incubation unit in Cavendish Street, encourages enterprise and business start-up through access to fantastic facilities and services.



Leeds City College has been awarded the Artsmark Gold Standard for its high quality arts provision. Artsmark is a national award developed in partnership with the Department for Culture, Media and Sport, the Department of Education and Ofsted, which accredits quality arts education in England.

Leeds City College was named Best UK Hospitality College 2012 by the Craft Guild of Chefs. The College's Faculty of Hospitality & Catering, which includes butchery and bakery, was awarded the Chairman's prestigious award at the guild's annual awards ceremony, held in London.



Leeds City College students were among the city's sports people rewarded for their achievements at the Leeds Sports Awards. The 9th annual awards, held at the Centenary Pavilion at Elland Road celebrated sportspeople past and present. A special award 'The Leeds City College Sports Personality of the Year' was presented to student Tom Dugdale.



Foundation Learning students proved their skills on the pitch, beating competition from other colleges in the region to win the Ability Counts Football League. The League has been running in region for two years and gives students the opportunity to play competitive football and develop their skills regardless of their ability.



Leeds City College celebrated GCSE results in summer 2012. Science and Maths subjects improved pass rates, with A-C grades achieved by 88% of students studying Maths GCSE Higher Tier and 75% of students studying GCSE Additional Science. One of the top achievers was Danny Sherras, 24, who now intends to become an airline pilot.



The Food Academy at Flannels took on a starring role on TV after accommodating a filming request for the BBC's The One Show. The restaurant was approached to host a special meeting of the Clandestine Cake Club to be filmed for a special feature.

STUDENT & STAFF ENGAGEMENT

'Engagement' is the phrase used for the various ways in which staff and students can get involved and have their say about what goes on in College. Effective internal communication, consultation, and representation are all important elements of engagement. There are lots of ways this happens:

Students

- Through the student voice email address: studentvoice@leedscitycollege.ac.uk.
- Through Students' Union meetings.
- Representation at Campus Management meetings.
- Representation at Course Rep meetings.
- Regular surveys.
- Focus groups.
- Students' Union President attendance at Executive Leadership Team and Governor meetings.
- Attending Impact Assessment meetings.
- Representation at cross-college meetings i.e. Equality & Diversity committee, task groups, marketing forums etc.
- Student Governors.
- Student conferences.
- Student Parliament Meetings (chaired by a College Governor).
- Via a Student Liaison Officer (SLO) based at any Campus or with one of the Students' Union officers.
- Student Voice newsletter / College student magazine 'Extrovert'.
- Student Suggestion Scheme with monthly prize.
- Student Voice section of the intranet.

Staff

- Through The Word+ staff blog and weekly e-highlights all-staff email.
- The staff intranet.
- Principal's weekly update blog for staff.
- Monthly Joint Consultative Committee to engage with staff through the unions.
- Staff surveys including the annual staff satisfaction survey.
- Health & Safety / Equality & Diversity Committees.
- 'Play Your Part – Recognising Our Talent' Awards, a monthly recognition scheme.
- Executive 'Listen and Learn' staff sessions.
- Staff Suggestions scheme.
- Induction sessions for all new staff starters.



Campaigns and Events: Leeds City College has a proactive Student Involvement Strategy led by students, and supported by College staff. The Students' Union and Student Well-being Team support numerous campaigns, events, volunteering programmes and fundraising opportunities for students to take part in.

Student Voice: Student representatives meet regularly and raise any ideas or issues highlighted by fellow classmates. These can be related to anything connected with College life. These points are then fed back to key College staff for a two-way "you said, we did" communication process to begin, whereby these points are noted and actions taken, where appropriate.

College Xtras: Student Liaison Officers and Students' Union Officers work together to organise a wide range of social and sporting activities for students including various College trips. We are a member of the British Colleges' Sport Leagues and a Football Focus College, one of only three in the country.

Student Liaison Officers: These College staff can offer general support to students with a range of issues, as well as signpost to other support services either in College or externally. Student Liaison Officers also promote various health and wellbeing services offered within College.

Students' Union: All students enrolled on a course at Leeds City College are automatically members of the National Union of Students (NUS). Leeds City College Students' Union is affiliated to the NUS.

OUR ROLE IN THE COMMUNITY

We are committed to providing people of all ages and abilities in our locality access to opportunities which can help change lives while playing a central role in enhancing the economic performance of the region.

Leeds City College provides an inclusive learning environment which is safe, friendly and supportive.

It ensures young people and adults can gain skills and talents to succeed in life and in work, helping to nurture individual aspirations, confidence and capabilities while also reaching out to those who do not recognise the impact basic skills can have on their lives and those of their families.

The College works to meet the needs of local communities and, in partnership with key organisations, aims to open doors to learning and address any irregularities between communities to help ensure everyone has the opportunity to succeed.

Leeds City College places the wellbeing of the people and communities it serves at the core of what it does, embedding these key responsibilities within its values, aims and priorities.

Approximately half of adult learners and our 14-19 year old students come from identified disadvantaged postcodes. Recent projects which contribute to meeting our statutory duty to support economic and social wellbeing and to tackle worklessness across the city include:

Youth Inspire, a partnership project with the voluntary sector and Leeds City Council to help 16-24 years gain employment. 210 young people secured work through this project.

Sector based work academies ,including NHS, Premier INNs and Ladybird Care 50 students obtained work.

Innovative Route ways to work programme with Job Centre Plus delivered in ESOL, Health and Social Care, Security, Skills for Work and Hospitality.

Work programmes delivered with Primes Ingeus and Interserve including programmes in employability, IT skills and Customer Service.

Family Learning delivering programmes to parents in primary schools and children's centres across the city.

A pilot programme to help support the needs of teenage mums.

A programme of activities, from gym fitness and football coaching to hairdressing and beauty therapy, devised in response to demands of young people 'not in education, employment or training' (NEETs).

An innovative scheme to assist lone parents in returning to work.

Opening up the Leeds City College Community Sports Centre to provide an essential sporting resource for its local communities, in conjunction with many community partners.

Organising ESOL (English for Speakers of Other Languages) classes for parents at children's centres across the city, commissioned by Leeds City Council's Early Years' Service.



WHAT MAKES US STAND APART

National Skills Academy Status

Leeds City College is renowned for a number of key specialisms and has National Skills Academy status (employer-led centres of training excellence) for Creative & Cultural Skills, Food & Drink Manufacture, Hospitality, Retail, Financial Services and Sports & Active Leisure, as well as accolades for Printing and Computer Technology.

The National Skills Academies deliver excellence in skills training and development.

The National Skills Academies deliver excellence in skills training and development, from entry level to re-training and continuing professional development, by working in partnership with government to develop a workforce with the knowledge and skills required, vital for the British economy. In order to gain the quality standard, the organisation must prove a good level of interaction with clients who used the service, high satisfaction rates with the information received, and that the information given is relevant and sufficient for the clients' needs.



FINANCIAL SERVICES



RETAIL



FOOD & DRINK



SPORT & ACTIVE LEISURE



CREATIVE & CULTURAL



HOSPITALITY

Investors in People

Leeds City College attained the Investors in People Standard after a review in 2011. On 27 July, the College received official notification that the Investors in People Employer Representative Group had agreed to re-confirm its status as a recognised Investors in People organisation.



Investors in Diversity

Leeds City College was awarded the Investors in Diversity standard in February 2012 with the assessor acknowledging the embedding of equality and diversity and the College's commitment to continuous improvement.

Corporate & Social Responsibility

Students, partners and the local community are all affected by what we do as a business. Therefore we try to take a responsible attitude in everything we do. As a further education college, we make every effort to be aware of the environmental impact of our work, deal responsibly with students, customers and suppliers, find new ways to work with the local community, and measure the effectiveness of our work.

Many of the College fundraising bids or enterprise projects centre around the community.

Projects range from helping new business start-ups in Leeds and Keighley, to promoting art workshops to targeted community groups.

Recognising Our Talent

The College is extremely keen to recognise the dedication of its staff, and has therefore launched a new monthly 'Play Your Part' staff awards.

Each month, staff can nominate colleagues who have done something exceptional to assist an individual or a team at College, made an outstanding contribution or made a real difference to those around them.

Each month, from the nominations received, a 'Play Your Part' award-winner is selected by a panel and announced to staff. All the individual monthly winners are then entered into an overarching 'Play Your Part' category at an end of the next academic year 'recognising our talent' Staff Awards. Alongside a number of other awards categories to be publicised next term, the new awards ceremony will occur during Staff Development week.

Leeds City College students also witnessed an inspirational speech from top Olympic athlete Iwan Thomas MBE at the College's annual Further Education Student Awards at Leeds Town Hall. Iwan Thomas, Olympic silver medallist and arguably one of the nation's finest 400m runners of all time, was the guest of honour at the prestigious ceremony.



The Matrix Standard

Leeds City College holds the national quality standard - The Matrix award - for delivering impartial information, advice and guidance to its stakeholders including prospective students. The award aims to ensure that those seeking a course of study receive high quality and impartial advice and guidance, which is a key factor when making the right choice.



Service Standards

At Leeds City College, we are always looking at ways to improve the services we offer; we strive to be welcoming and responsive in everything we do. As a result, the College's Quality Improvement Services department has been working with faculties in the College that offer services to staff and students, and finding ways to formalise the service standards we provide.

By setting standards, targets and measures we can monitor which areas we need to improve and gauge where adjustments and progress have been made.

[SERVICE STANDARDS]

BUSINESS LINKS

At Leeds City College we offer a host of business solutions including work-based programmes and online learning. We currently have links with over 2,500 companies and strong relationships with many major Yorkshire employers.

We have developed a mix between training and education to improve the technical knowledge and skills required in a modern organisation, and provide a range of tailored-training opportunities from introductory courses to degree programmes. These are all taught by our highly-qualified and experienced team of staff. Our training gives companies national standards by which to measure themselves.

We ensure we have built strong working partnerships with local companies.

To ensure we are at the cutting edge of new training programmes which meet industry demands – from customer service to health & safety - we ensure we have built strong working partnerships with local companies. We know that employers are increasingly investing in staff development and reaping benefits that include improved staff confidence and motivation, higher retention rates and increased productivity.

Leeds City College has the largest Employer Responsive contract with the Skills Funding Agency, across the Yorkshire region.

Every year, Leeds City College works with approximately 14,000 learners who benefit from in-company delivery' Leeds City College has the largest Employer Responsive contract with the Skills Funding Agency, across the Yorkshire region. In 2011 / 2012 we worked with 9,900 Apprentices (compared with 940 in 2009 / 2010 at the creation of Leeds City College).

We are pleased to be able to offer an extremely wide portfolio of diverse training programmes covering apprenticeships, vocational qualifications and customised commercial provision that range from Skills for Life to Foundation Degrees.

We are currently working with a wide range of SMEs (small and medium enterprises) and major household names.

These include First, Arriva, DFS, BAE Systems, Leeds Building Society, IKEA, DHL, Debenhams, TK Maxx, Damart, Leeds Teaching Hospitals Trust, Leeds City Council, Surgical Innovations, Leeds United, Leeds Rhinos, Aldi, Sulzers, Compass, Northern Rail, Bombardier, North Lincolnshire Council, Leeds Teaching Hospitals, Rotherham Borough Council and Leeds Federated Housing. Many use Leeds City College to deliver their management and leadership training programmes. Leeds City College likewise provides purchasing training for Morrisons and recently won a tender to provide management training for the Strategic Health Authority across the East Riding.

An innovative management and consultancy security programme is delivered by the College in conjunction with the major public limited company, 'Control Risk Group'. This is one of only two such courses in the whole of the UK.

We have strong partnerships with, for example, Leeds City Council, Leeds United, Leeds Rhinos, CBI, Chamber of Commerce, Institute of Directors, Northern Ballet, Grand Theatre, Harewood House, and Lee Westwood Golf Schools, and are the regional lead around enterprise and regeneration – more than 300 sustainable businesses and 500 jobs created.

Leeds City Council | Royal Armouries Museum | Yorkshire Post | Yorkshire Evening Post | BBC Radio Leeds | Radio Aire | Leeds Chamber | Host Media Centre | Leeds Rhinos | Weetwood Hall Hotel | Sport Leeds | Bradford City Football Club | Leeds United Football Club | Financial Leeds | Business Link | Leeds Shopping Plaza | Halifax Building Society | Asda | IKEA | Keighley Town Centre Association | Keighley Cougars | Aldi | Cadburys | Greggs Bakery | Sparks Bakery | Mars Bakery | Morrisons | Tesco | DHL | Leeds Teaching Hospitals | NHS Foundation Trust | Mid Yorkshire Hospital Trust | NHS Teaching Hospitals | Leeds Hoteliers Association | Sector Skills Council People 1st | Sector Skills Council Improve | GMB Union | Surgical Innovations | TK Maxx | First

LEEDS CITY COLLEGE STATS & FACTS

Actual Members of Staff: 1,550

Teaching Staff:

717

Support Staff:

747

Management:

86

Financial Information

Income (£m):

SFA/EFA core grant

HEFCE core grant

Other funding body income

Tuition fees and education contracts

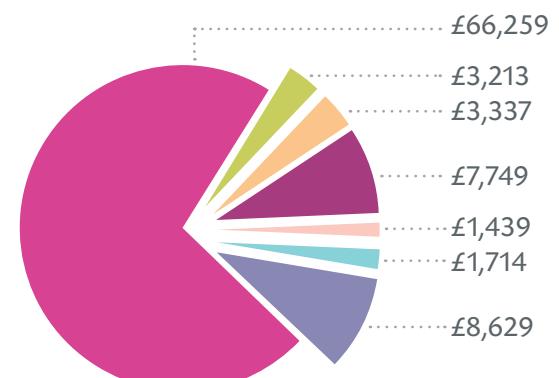
Research grants and contracts

Other income

Leeds College of Music

Total

£92,340



Expenditure (£m):

Staff costs

Exceptional restructuring costs

Teaching non pay costs

Other non pay

Premises costs

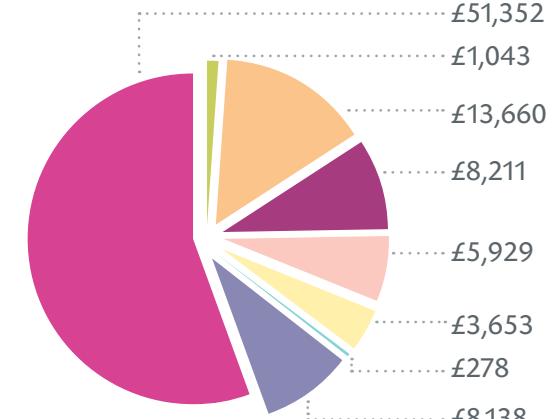
Depreciation

Interest and other finance costs

Leeds College of Music

Total

£92,264



Enrolments: Over 75,000

Subject sector areas are:

A Levels and GCSE | Access | Apprenticeships | Business & Retail | Health, Care, Social Care & Childcare | Creative Arts | Motor Vehicle & Engineering | Computing Technologies | Construction | Foundation Learning | Hair & Beauty | Hospitality & Catering | Landbased & Animal Studies | Languages | Science | Sport & Public Services | Teaching | Travel & Tourism

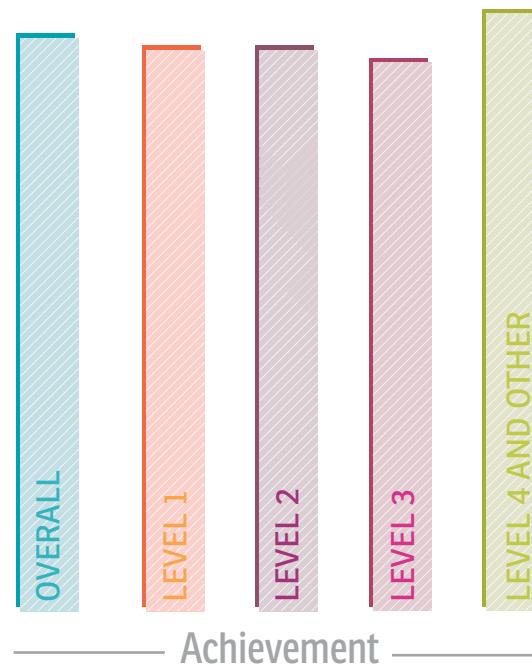
Qualifications we offer:

Full and part-time academic and vocational qualifications from basic skills to apprenticeships and A Levels to Foundation Degrees. There is something to suit the needs of everyone from pre and post 16-year-olds to adult learners, employers and businesses.

Levels taught:

Entry to Level 7

94% | 92% | 92% | 90% | 98%



Student satisfaction survey carried out during the year:

91%

of students enjoyed their course and would recommend it to a friend

97%

of students felt safe in college

95%

of students said their tutor was supportive or very supportive

92%

of students said their learning was planned to meet their needs

Employer feedback:

95%

of employers would recommend and use Leeds City College as their training provider again

THE LEADERSHIP TEAM

The Leeds City College Executive Leadership Team (ELT) oversee the senior management of the organisation. Members of the team in 2012 were:

Peter Roberts

Principal & Chief Executive



David Fell

Deputy Principal External
Business Development &
Commercial Enterprise



Nigel Davies

Senior Deputy Principal
& Deputy Chief Executive
Officer



Jane Pither

Deputy Principal Corporate
Services & Resource
Management



Jane Taylor

Deputy Principal Teaching
& Learning, Innovation &
Development, and 14-19
and Adult Skills



Sally Blunt

Deputy Principal Students
& South Leeds



“PARTNERSHIP WORK IS OUTSTANDING AT ALL LEVELS. STRATEGIC LINKS WITH LOCAL AUTHORITIES, SCHOOLS, BUSINESSES, VOLUNTARY AND COMMUNITY GROUPS, AND A WIDE RANGE OF OTHER ORGANISATIONS ARE HIGHLY EFFECTIVE AT CONTRIBUTING TO ECONOMIC REGENERATION AND MEETING LOCAL NEEDS.” - Ofsted 2012

The Executive Leadership Team is supported by the Senior Leadership Team, consisting of Directors, Vice Principals and Heads of Faculty across all academic and support areas.

OUR BOARD OF GOVERNORS

The Leeds City College Board of Governors includes members from a variety of backgrounds and their experience and strategic skills make a vital contribution to the continuing development of the organisation.

The following Governors served on the Board throughout 2011/2012:

Neil McLean – Chair

Chair of Leeds City Region Local Enterprise Partnership (LEP) and Director of Leeds, York and North Yorkshire Chamber of Commerce. UK Commissioner for Employment and Skills. Consultant to DLA Piper UK LLP.



Libby Raper – Vice Chair

Senior Private and Public Sector Chief Executive and a Director of York Teaching Hospital Foundation Trust.



Peter Roberts – Principal & Chief Executive

Prior to joining Leeds City College, Peter was Principal at Stockport College for seven years. He has worked in the education sector for over 30 years. Peter is also a member of a number of local, regional and national committees including Chair of the 157 Group, Leeds Children's Services Improvement Board, Leeds Initiative Board and Leeds Sustainable Economy & Culture Partnership Board.



Brian Brock

Senior Regional Officer for the Transport Salaried Staff Association.



Julian O'Neill

Relationship Director, Corporate Banking for the Royal Bank of Scotland Leeds.



Robert Sladdin

Strategic Estates Consultant. Former Director of Estates at the University of Leeds. Chair of the Leeds Innovation Centre and Chair of Leeds & Yorkshire Housing Association. Director of Leeds College of Music (a wholly owned subsidiary of Leeds City College).



Craig Williams

Consultant with strategic, operational and project management experience in education, employment and training across sectors and settings at the district and sub regional level.



Stephen Willis

Director of Finance & Resources, Leeds Metropolitan University.



Robert Clunas

Staff Elected Governor (Academic) – Lecturer, Public Services Department and Trade Union Studies.



Julie Drake

Julie is Fellow of the Institute of Chartered Accountants England and Wales and the Higher Education Academy. A Principal Lecturer in Accounting, specialising in auditing, Julie has led strategic initiatives in education, including the development of Foundation Degrees and employer engagement. She was previously Chair of the Joseph Priestley College Board of Governors and is a member of the Financial Ethics and Governance Research Group at the University of Huddersfield.



Penny Birch

Sabbatical President of Leeds City College Students' Union; Student Governor.



Cherry Fricker

A Chartered Accountant and Music Graduate now at the National Centre for Early Music. Previously a Governor and Chair of Audit Committee at Leeds College of Music from 2004 to 2011. Now a member of the Board of Directors of Leeds College of Music (a wholly owned subsidiary of Leeds City College).



Shaid Mahmood

Area Leader, Leeds City Council. Shaid is formerly – a chair of governors of a primary school, vice chair of governors of a high school, and governor of both Park Lane and Leeds Technology colleges. He has worked in the private and public sectors in a diverse range of senior roles and has led strategic initiatives nationally, regionally, sub regionally and in Leeds, more recently leading and delivering change, and commissioning and integrating services in partnership. He is currently developing leadership across organisational and sector boundaries, promoting civic enterprise and helping to improve the social productivity and the local leadership of communities.



Joshua Morton

Student Governor – full time A Level student.



Duncan Syers

Duncan is a chartered accountant and has worked for many years as Finance Director in the private sector. He was previously a governor of Leeds College of Music.



Tina Turnbull

With a background in Human Resource Development Tina Turnbull is the Assistant Chief Executive of a Leeds SME and social enterprise working in the health and social care sector. She is also the chair designate of the Leeds Citizens' Advice Bureau and has held both professional and voluntary roles in further education.



An overarching aim of the College is to achieve a balance of membership which broadly reflects the community served by the College. The Board would wish to benefit from a range of perspectives which will be enriched by drawing members from a diverse range of backgrounds. If you are interested in becoming a governor of Leeds City College please contact Melanie Halstead, Clerk to the Board, on 0113 386 1808 or by email at melanie.halstead@leedscitycollege.ac.uk for more information.

The Board has established a number of Committees to assist with its work; the minutes of these committees and full board meetings can be found on the Governance section of the Leeds City College website.

“MY TIME AT THE [LEEDS CITY COLLEGE] FOOD ACADEMY HAS SHOWN ME HOW THE PRIVATE AND EDUCATION SECTOR ARE CLEARLY DETERMINED TO WORK TOGETHER TO GIVE BETTER TRAINING AND WORK OPPORTUNITIES TO YOUNG PEOPLE OF TALENT AND ABILITY. THE RESTAURANT IS OF THE HIGHEST QUALITY, AS ARE THE APPRENTICES; I HOPE THAT MANY OTHER PEOPLE FOLLOW THIS EXAMPLE.” - *Simon Hughes MP*

“ARRANGEMENTS TO SECURE THE SAFEGUARDING OF LEARNERS ARE OUTSTANDING...THE COLLEGE GOES TO EXCEPTIONAL LENGTHS TO ENSURE THEIR TRANSITION IS CAREFULLY MANAGED. STUDENTS BENEFIT FROM ACCESS TO STAFF WITH EXPERTISE IN FINANCE, HEALTH, HOUSING AND A RANGE OF OTHER GOOD QUALITY WELFARE SERVICES.” - *Ofsted 2012*

Joseph Priestley Campus
Peel Street, Morley
Leeds LS27 8QE

Horsforth Campus
Calverley Lane,
Leeds LS18 4RQ

Keighley Campus
Bradford Road,
Keighley BD21 4HQ

Park Lane Campus
Park Lane,
Leeds LS3 1AA

Technology Campus
Cookridge Street,
Leeds LS2 8BL

Thomas Danby Campus
Roundhay Road,
Leeds LS7 3BG

Course enquiries:

e: course.enquiry@leedscitycollege.ac.uk
t: 0113 386 1997

General enquiries, comments and feedback:

e: info@leedscitycollege.ac.uk
t: 0113 386 1996

For maps, directions and more contacts, visit:
www.leedscitycollege.ac.uk/contact



**LEEDS
COLLEGE
OF MUSIC**